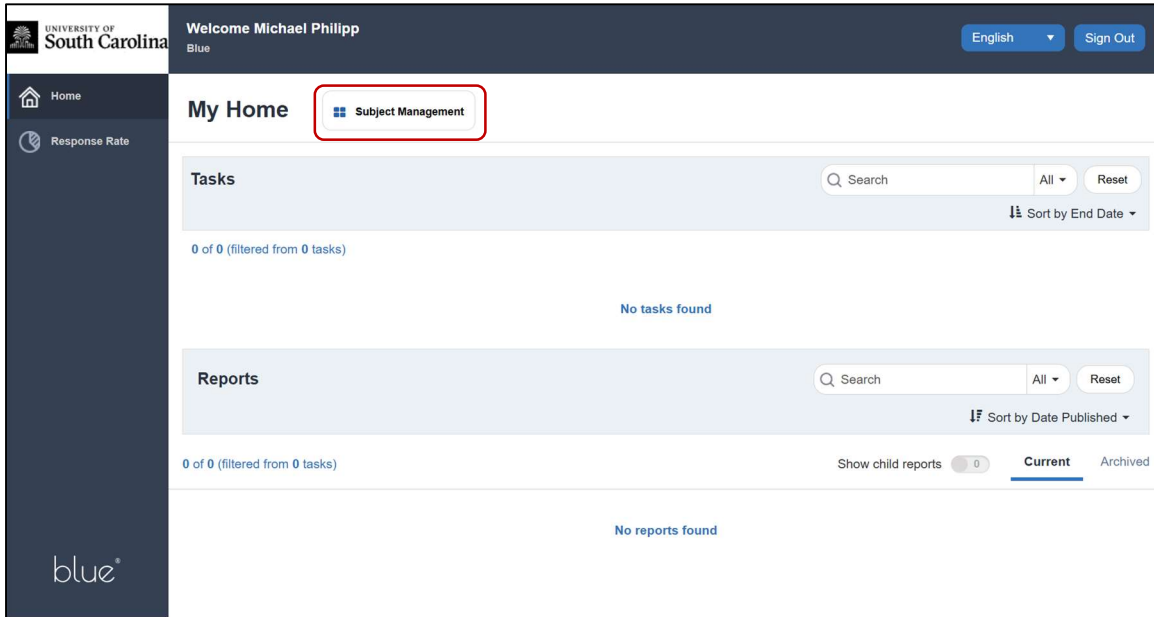


Accessing Your Explorance Blue Course Surveys for Response Rates

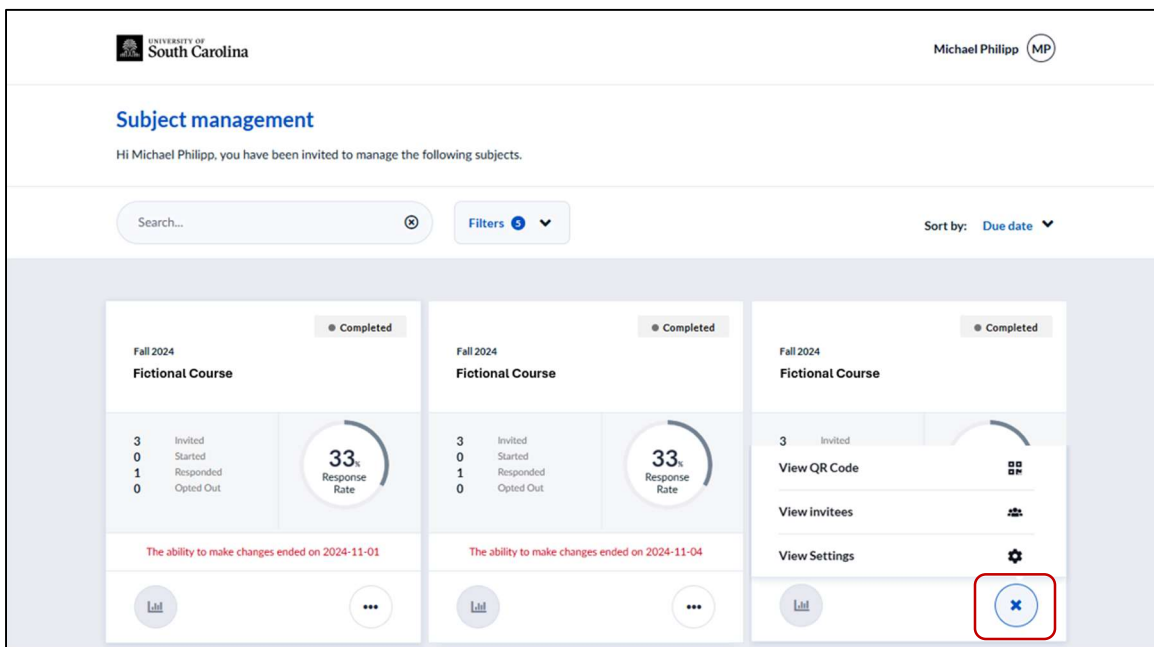
To access your active course surveys

1. Click the link from the email you received from **USC Course Surveys** <noreply@evals.sc.edu>
OR access Explorance Blue directly at <https://sc-edu.bluera.com/usc/>
2. Log in using your USC credentials (network name and password)



3. Once logged in, click the **Subject Management** button next to “My Home” at the top of the page.

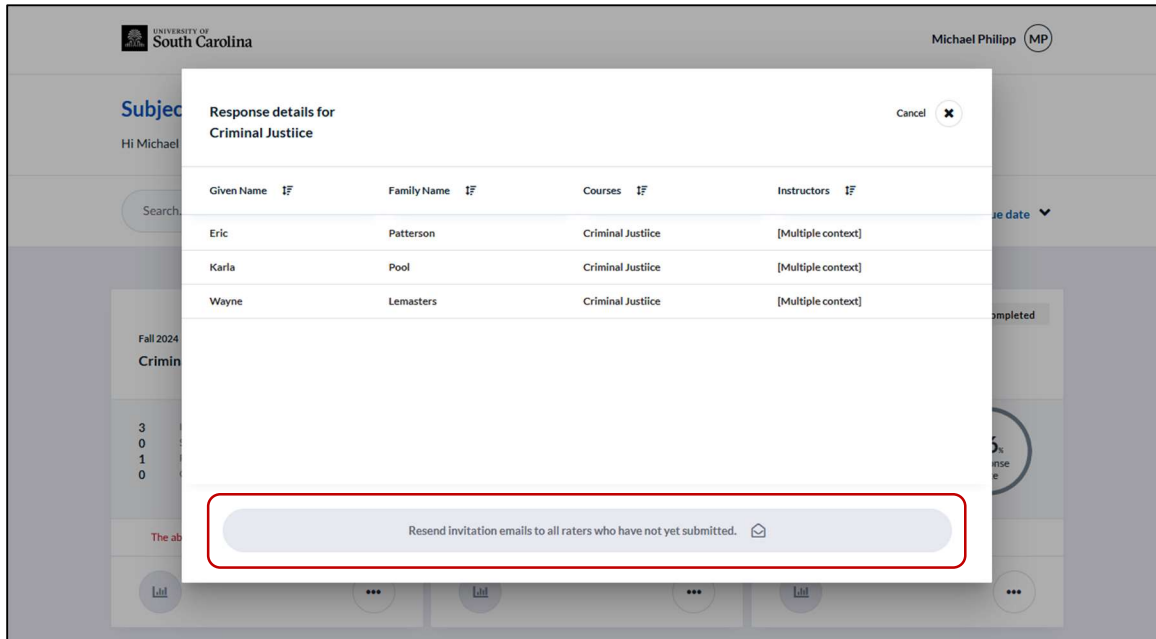
The Subject Management screen will appear displaying the Response Rate for each course. This screen will allow you to capture the QR Code for the survey as well as reinvite the students who have not completed the course survey.



4. Click the ... button to display the **View QR Code** and **View Invitees** options.

To reinvite students who have not completed the course survey

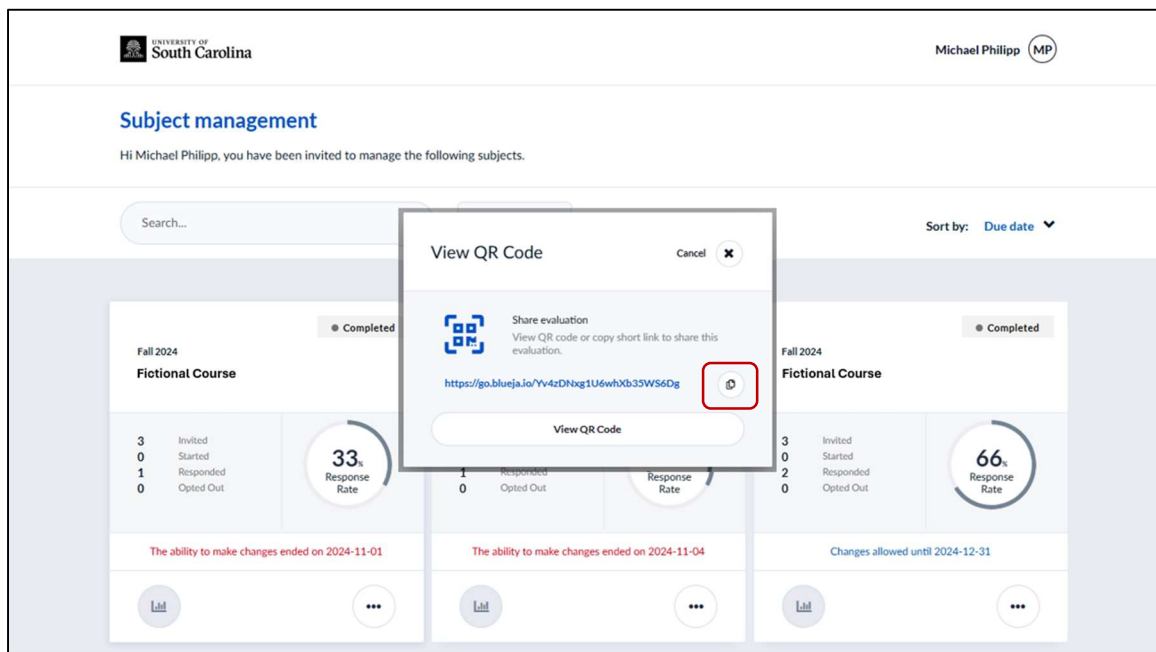
1. Click **View Invitees** from the pop-up menu in step 4 above.



2. Click the **Resend invitation to all raters who have not yet submitted** button.

To display the QR Code or copy the link for the to the course survey

1. Click **View QR Code** from the pop-up menu in step 4 above.



2. Click the **Copy** button (see garnet square in image above) to copy the link to the course survey that can be emailed separately

OR

Click the **View QR Code** button at the bottom.

