

Two Year Campus Faculty Senate Meeting
University of South Carolina - Columbia
Minutes: September 29, 1978

Guest Speaker

Colonel John Powers, Director of Military Centers, addressed the Senate concerning the assistance given by military campuses to adult transient students earning the associate degree. The military campuses serve all branches of the military: Navy - Charleston, Air Force - Myrtle Beach and Shaw, Army - Fort Jackson, and Marines - Beaufort.

Call to Order and Correction of the Minutes

Chairman John Stine (Military) called the meeting to order and requested any corrections to the Minutes of the April 21, 1978 meeting. No corrections were made, and the Minutes were approved as submitted.

Comments by University Officials

Vice President John Duffy introduced Dr. Bob Alexander who September 1, 1978 assumed the duties of Associate Vice President of Two Year Campuses and Continuing Education.

Dr. Duffy commented that faculty members had been missing many of the same classes due to poor scheduling of meetings in Columbia. He added that he and Dr. Alexander should be able to alleviate part of the problem by suggesting various days of the week for future meetings.

Reports from Standing Committees

Rights and Responsibilities. Chairman John Logue (Sumter) placed the following motion before the Senate: "In the future (after the current academic year), all persons elected to the Two Year Campus Tenure and Promotion Committee shall be at least an assistant professor with a minimum of four years full-time service at the campus in question".

A discussion followed with an amendment by Robert Castleberry (Sumter) to add "and tenured if at all possible" immediately after assistant professor. Larry Strong (Salkehatchie) asked if librarians had been eliminated from this committee because librarians do not hold rank. After further discussions, the amendment was defeated.

A second motion was made by John Samaras (Lancaster) to amend the original motion by inserting "or librarian" after assistant professor. The amendment passed after which the amended motion was approved. The final draft reads as follows: "In the future (after the current academic year), all persons elected to the Two Year Campus Tenure and Promotion Committee shall be at least an assistant professor or librarian with a minimum of four years full-time service at the campus in question".

Financial Concerns. Chairman Lee Craig (Sumter) gave the areas in which the committee would seek more information:

- 1) Salary differential (as related to rank, length of service and degree)
- 2) Merit raises
- 3) Fringe benefits

The committee also made a motion that "The Two Year Campus Faculty Senate, in a letter to President Holderman, express appreciation for his dedicated efforts in behalf of higher education and faculty welfare." The motion passed with no discussion.

Intra-University Services and Communications. Chairman Rhett DeBruycker (Military) stated that the University Services and Communications Committee plans to study the Inter-Library Loan Shuttle service to insure maximum utilization of the service between campuses.

Executive Committee. Chairman John Stine (Military) appointed Beth Dunlap, John Samaras and Pete Maness to an Ad Hoc By-Laws Committee.

Reports from Special Committees

Library Committee. Representative Tandy Willis (Union) had no report to give.

Curricula and New Courses Committee. Representative Marian Preacher (Salkehatchie) reported that Anthropology 211 and Sociology 375 had been approved and that several 500 level courses would be presented to the Columbia Faculty Senate at its next meeting.

Faculty Welfare Committee. Representative Robert Castleberry (Sumter) had no report to give.

Academic Affairs - Faculty Liaison Committee. Representative Jimmie Nunnery (Lancaster) reported that the committee last met in August. The following three (3) items were approved:

- 1) Spartanburg Faculty Senate
- 2) Bachelor of Science Degree in Applied Mathematics at Coastal Carolina College
- 3) Approval of the University budget

All of the above items were approved by the Board of Trustees.

Academic Forward Planning Committee. Representative John Samaras (Lancaster) reported that the committee had met September 15. The primary concern was President Holderman's December report of Carolina Plan II to the Board of Trustees. This report will include a summary, evaluation, and implementation of last year's Carolina Plan in addition to programs and suggestions the President wishes to bring forward.

Professor Samaras requested everyone's help in keeping him aware of all programs at each campus.

Unfinished Business

Revision of Faculty Manual. Beth Dunlap (Beaufort) thanked all members of last year's committee that worked on the revision of the Faculty Manual. The first three revised chapters that were discussed include teaching load, Interior Promotion and Tenure Committee, and local option for faculty members considered for promotion and tenure. Recommendations and suggestions made will be reconsidered for further discussion and vote at the November 17 meeting. A list of substantive changes in the Faculty Manual are listed in Appendix I.

Respectfully submitted,

Beth Starnes
Recording Secretary

Wade Chittam
Secretary

Appendix I

SUBSTANTIAL CHANGES TO TWO YEAR CAMPUS FACULTY MANUAL - CHAPTERS I, II, III

Chapter I

- 1) Description of additional Vice President, change in Dr. Duffy's job description. Job description and organizational charts for all officers reporting to Dr. Duffy have been added.
- 2) Description of Academic Forward Planning and Dean's Council added
- 3) New description for Administrative Council

Chapter II

- 1) Senate membership - uniform policy referencing terms of office, election of alternates
- 2) Description for Standing Committees has been added

Chapter III

- 1) New Affirmative Action Policy statement
- 2) Faculty Search Committees are mentioned in appointment procedures
- 3) Entire section concerning interior Tenure and Promotion Committee, Two Year Tenure and Promotion Committee extensively revised - including a statement that military representatives to Two year Tenure and Promotion is elected.
- 4) New section of sick leave and sickness during pregnancy
- 5) Court leave rewritten
- 6) New statement about sabbatical leave



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S. C. 29208

Appendix II

PRESIDENT

March 31, 1978

Professor John Samaras
Chairman of the Two-Year Faculty Senate
USC-Lancaster
P.O. Box 370
Lancaster, South Carolina 29730

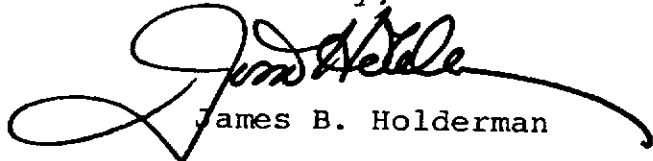
Dear John:

Thank you for your letter of March 14, 1978, forwarding the request from the Two-Year Campus Faculty Senate that I support reduced course fees for faculty and staff members. I am on record as favoring the continuation of this practice. Furthermore, M.D. Tavenner, Director of Personnel, has made a strong presentation to State Personnel in support of this practice.

As to your concern for an expansion of the University's insurance program to protect faculty from personal loss due to fire damage to USC facilities, this is currently under study, and a report will be made to your group as soon as the study is concluded.

Thank you for expressing your concern and support.

Sincerely,



James B. Holderman

JBH/jh



UNIVERSITY OF SOUTH CAROLINA

LANCASTER, SOUTH CAROLINA 29720

Appendix III

Post Office Box 370
Telephone 285-7471

A Report to the Two-Year Campus Faculty Senate

John M. Samaras, Chairman
April 27, 1978

A handwritten signature in dark ink, appearing to read "JMS", positioned to the right of the typed name and date.

As instructed by the Senate at its April 21 meeting, I have researched the effect that non-degree credit for English 099, English 100 and Math 100, as proposed by the Columbia Campus Courses and Curricula Committee, would have on the two-year campuses. Based on that research I have communicated with Keith E. Davis, Provost, both over the telephone and in writing. I have presented to him very strong arguments against the committee's motion as well as the Senate's formal opposition to the move. The arguments contained in the letter to the Provost present the impact that such a move would have on the military programs, students receiving VA benefits, FTE at the campuses, and the University as a whole.

As it stands now, the committee has agreed to reconsider the motion and not to present it until the summer meeting of the Columbia Senate. Let me assure you that the Provost has serious reservations about the committee's motion. Let me also assure you that I will continue to act in your behalf until the matter is laid to rest. In particular, if and when the motion is placed on the Columbia Senate agenda, I shall forward to the Chairman of that Senate our formal opposition to the motion with a request that he read it before the assembled group.



UNIVERSITY OF SOUTH CAROLINA

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29208

PROVOST OF THE UNIVERSITY

Appendix IV

April 13, 1978

MEMORANDUM

TO: Academic Forward Planning Committee

FROM: Office of the Provost *Karl B. Davis*

RE: A Plan for Faculty Exchange Within the University of South Carolina System

I. The Objectives of Faculty Exchange Between the Campuses of the University of South Carolina System are:

- A. Increasing the educational opportunities for students;
- B. Providing the faculty with greater access to the libraries, laboratories and other research facilities of the System;
- C. Strengthening teaching by expanding the opportunities for faculty development and curriculum development;
- D. Facilitating the System-wide understanding of the respective roles and missions of each campus.

These objectives underlie the commitment expressed in The Carolina Plan to the development of a faculty exchange program.

II. Principles of Operation

- A. Faculty participation in the exchange program will be voluntary.
- B. Faculty units (departments, divisions, or programs) will have an opportunity to approve visitors who are scheduled to come for substantial periods (an entire summer or a semester).
- C. In the event that applicants for an exchange opportunity are turned down for any reason other than lack of a position, the applicant will have an opportunity to present his case for review.
- D. An annual announcement of faculty exchange opportunities will be made at a regular time each fall.
- E. Salaries will not be changed or augmented for the period of the exchange service except where the service extends significantly beyond the time period of normal service or where extra duties are required.
- F. A faculty member who is visiting another campus shall have all the rights and privileges normally accorded to visiting faculty members.
- G. As a long range goal, the University will strive to secure access to low cost housing for faculty members who take advantage of the exchange.
- H. Faculty exchanges, just as sabbaticals, are matters of administrative discretion and must be approved by the Chief Administrator of the campus of origin.

III. Types of Exchanges

A number of types of exchanges should be used because of the wide variety of personal and institutional resources and needs of the individual campuses. Major possibilities include:

A. Direct exchange of two faculty members between two campuses of the System for teaching assignments;

B. One-way exchange, with a faculty member of one campus going to another without requiring a "swap" arrangement. Teaching slots temporarily vacated because of leaves without pay, retirements and resignation might present opportunities for exchanges of this type;

C. Direct exchange in which one faculty member moves to the "away" campus for teaching and a second faculty member moves to an "away" campus for research;

D. A research semester (funded by faculty development or sabbatical assignments).

E. A faculty development assignment for refresher consultation, enrollment in courses and other types of work which bring a faculty member's skills up to date;

F. Combination assignments requiring both teaching and research;

G. Lectureships requiring visits to several or all of the campuses during a semester;

H. Team or group teaching of courses involving faculty of two or more campuses.

Variety in the exchange program will permit it to meet the differing needs of campuses, student groups and faculty members. Flexibility in the program will permit it to operate during both regular semesters and summer sessions.

IV. Administration

A. A separate budget for incremental costs of the program will be established at a systems level which will be administered by the Provost in consultation with the Vice President for Two-year Campuses.

B. Plans for the implementation of the faculty exchange are to be reviewed by the Academic Forward Planning Committee and the Chief Administrative Officers on each campus.

Conclusion

The aim of this report has been to state the objectives of the faculty exchange program, to outline various types of exchanges, and to state the general principles which will govern the program.



UNIVERSITY OF SOUTH CAROLINA
LANCASTER, SOUTH CAROLINA 29720

Appendix V

Post Office Box 370
Telephone 285-7471

April 25, 1978

T. Eston Marchant
5046 Courtney Road
Columbia, SC 29206

Dear Mr. Marchant:

At the April 21, 1978 meeting of the Two-Year Campus Faculty Senate that body unanimously approved a resolution from Professor Jimmie E. Nunnery expressing the Senate's appreciation for your many years of dedicated service in behalf of the greater University of South Carolina, especially as member and chairman of its Board of Trustees.

Let me also extend my personal best wishes for you success in the upcoming Adjutant General's election.

Sincerely,

John M. Samaras
Assistant Professor and
Chairman of the Faculty Senate