

NOTE: REVISED LOCATION!!!

**UNIVERSITY OF SOUTH CAROLINA
Regional Campuses Faculty Senate
USC COLUMBIA
Moore School of Business
Daniel Management Center**

Friday, September 21, 2001

Coffee..... 9:30 - 10:00 AM
Daniel Management Center

Morning Session 10:00 - 11:00 AM
Room 801-A

Welcome

President Palms 10:00 - 11:00 AM

Provost Odom 10:00 - 11:00 AM

Standing Committees 11:00 - 12:30 PM

I. Rights and Responsibilities
Room 855

II. Welfare
Room 857

III. System Affairs
Room 856

Special Committees..... 11:00 – 12:30 PM

I. Grievance Committee.....11:00 – 12:30 PM
Room 801-H

Executive Committee..... 11:00 - 12:30 PM
Room 801-A

Deans Meeting 11:00 - 12:30 PM
Room 801-I

Luncheon 12:30 - 1:30 PM
Top of Carolina

Afternoon Session..... 1:30 - 4:00 PM
Room 801-A

AGENDA

- I. Call To Order
- II. Correction/Approval of Minutes: April 20, 2001
 USC Beaufort, Beaufort, SC
- III. Reports from University Officers
 - A. Dr. Chris P. Plyler, Vice Provost and Executive Dean
 - B. Dr. Carolyn A. West, Associate Vice Provost
 - C. Regional Campus Deans
 - D. Dr. Sally Boyd, Assistant Vice Provost for Continuing Education Academic Credit Programs
- IV. Reports from Standing Committees
 - A. Rights and Responsibilities - Professor Ron Cox
 - B. Welfare - Professor Roberto Refinetti
 - C. System Affairs - Professor Chris Borycki
- V. Executive Committee - Professor John Logue
- VI. Reports from Special Committees
 - A. Committee on Libraries - Professor David Bowden
 - B. Committee on Curricula and Courses - Professor Christine Borycki
 - C. Committee on Faculty Welfare - Professor Linda Allman
 - D. Faculty-Board of Trustees Liaison Committee - Professor Ellen Chamberlain
 - E. Research and Productive Scholarship Committee - Professor Todd Scarlett
 - F. Other Committees
 - 1. Conflict of Interest Committee - Professor Bette Levine
 - 2. Grievance Committee - Chair
 - 3. Regional Campuses Academic Advisory Council – Professor Wayne Chilcote
- VII. Unfinished Business
- VIII. New Business
- IX. Announcements
- X. Adjournment

Minutes of the Regional Campuses Faculty Senate
USC Columbia
Darla Moore School of Business Administration
Daniel Management Center
September 21, 2001

Morning Session:

I. The Chair, Wayne Chilcote convened the Regional Campuses Faculty Senate at USC Columbia at 10:10 AM and welcomed senators. He then introduced USC President, Dr. John Palms.

II. Address by the President of the University of South Carolina, Dr. John Palms:

Good morning, how is everyone doing? There is nothing like a good little victory on national television (Mississippi State) to make the President feel good. I had the privilege of flying down there last night. It's a nowhere land. A wonderful opening, very solemn as you probably saw with the large American flag being displayed. The stadium is smaller than ours but it was packed with people. We had about 2,000 South Carolinians there. Of course it was a great win but also a wonderful statement that we can go on with our lives. I do not know how the situation has been on your campuses but I know we have good feelings during the day and then get depressed again later as you think about things. It's hard to imagine this really happened and then it kind of settles in. All of us are dealing with people who have relationships either with those in New York or who were actually working in the Trade Center or had visited there or who had friends who were there. I am on the Board of a cooperation that was headquartered there up until last year and then moved out to Chase Manhattan Bank. It was very fortunate that those people were not involved. I have a son who works in Greenville and their company had 600 people there and they lost 300, a lot of them their top executives. There were people there from Atlanta who were there for their training week who are not coming back. There are just a lot of things that effect us and regardless of what party you belong to, you have to admire the President. Nobody wants to have that position in a time like this and I thought his speech last night was comforting to many people, was instructional for many, and was assertive as far as the leadership that is his responsibility.

Our students here on the Columbia campus held their own service. They organized it themselves. The President of the International Student Association, an Islamic student, opened with a prayer. We had other representatives there and the service was well received. The Governor joined us because he did not have enough time to organize his own day of national prayer so he joined us on our podium and it was a good day. I spoke this morning with the mother of one of our students whose father was in the World Trade Center, a fireman from New Jersey who usually works in the Kennedy Airport. He was called to the Trade Center to be there in the building and was one of the 300s who went into the building and was on the fiftieth floor when it collapsed. The young man was trying to decide whether he should continue or should drop out for a semester.

In the meantime, we are struggling with an economy that is uncertain for the nation as well as for the state. We are worried about the effect of projections on our budget for next year. Jerry will talk with you about his Strategic Directives Committee and what they are struggling with in case there is a short fall as might be expected for next year. At the same time it is pretty obvious that we may have a mid-year budget cut for all state agencies and we need to decide how to deal with that. Prudently, last year we tried to anticipate that this might happen so urged people not to overspend and have some carryover so we could last this year. I know you are struggling with the same thing.

I am pleased to see that almost everywhere the enrollments are strong. That is one of our great strengths. Our enrollment is strong on the Columbia campus. I know that Lancaster's enrollment is up, Salkehatchie's enrollment is up, and Union's is up. I am sure that Beaufort will be affected by the airplanes which leaves the base there for a time. Shaw AFB may also affect Sumter's enrollment but overall we are strong. If you look at the educational numbers for the state, we are still a state that suffers from a lack of baccalaureate degree holders. Only about 15% of our population have baccalaureate degrees. Nationally,

it is over 20%. Only about six percent of high school graduates get a two-year degree. We have as many dropping out of high school as getting an associate degree. We just have a tremendous task in South Carolina of providing education. In getting ready to meet with you, we asked what you might be interested in hearing and I am willing to answer any questions that you might have. I know there are concerns with the change in leadership. Those of you who are scrutinizing the advertising wondered why the word system was used in ads for the new president. I guess that is just the nomenclature that is acceptable and understood on a national basis. It does not signify any change in philosophy. Some of you wondered whether the President of the University has changed his views about the other campuses. I have definitely not done that. I have grown in appreciation of how we together have a shared culture, a shared governance and philosophy about how a university should run. I believe that under the current administrative structure, the best nurturing and care and administration of the campuses can take place and I don't see anyone stepping forward who can do that in a better way. You are almost essentially tubs on your own bottom. You are very independent. You like to be that way. At the same time, you cherish our name, our history, our culture, and you know if you want to get a baccalaureate degree in South Carolina you are most likely to get it if you start on one of our campuses than if you start on any other campus. I don't see anything that has changed in that regard. Our strategic planning on the Columbia campus does not involve the other campuses. We want to be sure we have a good relationship, have understandings about accreditation and acceptable credits that you are responsible for and that students can continue on the Columbia campus as well as try to develop more cooperative programs, more master's programs on the other four year campuses, etc. I don't think anything should change.

But, it is a time of change. If we have to absorb a 20 million-dollar cut next year, some things must happen. Principally, they will have to happen on the Columbia campus and Jerry will talk more about that. In some economic projections Budget and Control Board really should be making more formal projections after the first quarter is over and the numbers are in. The numbers may not have any value at all based on the economy. Tourism is still a big part of our economy and some people say it will be down while others say that most people who come to South Carolina drive anyway, so this may still be a place where tourism will still be viable at least in the immediate future. We will have to see what happens. I will be glad to take your questions; in fact, would prefer to do that and maybe address some of the issues on your mind. I appreciate what you are doing on your campuses and in your communities. You have a tremendous economic impact. I have a brochure here that I want to share with all of you. This is a brochure that describes the economic impact of all our campuses. It is a study that was done here at the School of Business, now the Moore School of Business, although officially still the Darla Moore School of Business. They want to abbreviate the name to the Moore School of Business like the Warton School and the Kellogg School. They did a study last year that shows every campus and shows the jobs that result from your campus's existence, what economic impact your campuses have on the state; and, if you include the employment of graduates, you have about a 3.8 billion dollar impact with 54,000 jobs. Directly we have about a 1.8 billion-dollar impact. So, we are a big industry. We are important to the economics of the state. This study came out just when the first budget projections were made early last year. We used this information to garner business support and get the Governor to find a way not to cut our budget. I never thought I would be so happy getting nothing last year. But that's about the way it is.

Every year there are different expectations and we were very pleased although we did get cut some. It took a lot of cooperation from everyone to put the budget together. I know that the strains of the budget last year had different effects on different campuses. Some had more opportunities than others did. Some campuses wanted to do more things than others could. We are struggling with the competitiveness of the outside world as far as faculty salaries are concerned but at the same time, even though some of you may have had more resources on a one time basis, we knew that the base of operation was in jeopardy and we tried not to increase the base which on a recurring basis would have produced difficulty. We did a lot of things on a temporary basis, hiring people, adjuncts, trying to fill in until we have more clarity about what the future budget situation might be. I hope you appreciate that we are trying to be as equitable as possible. This is not easy to do and not easy to understand across campuses, not easy to understand on this campus across colleges, and not easy to understand within colleges across departments. We have the same kind of challenges, to try and keep the community together and try to understand our collective dilemma. It is a collective problem and at times we just have to make our personal sacrifices for the benefit of the whole. We try to do that as best we can.

With that I will be glad to answer any questions you may have. I hope this is not the last time I will have a chance to address you. Maybe in this format it is. Maybe we can pick another time in the spring when I can do this again and maybe pay a little more comprehensive tribute to your contributions during my tenure and your making me look pretty good based upon the accomplishments that you have made to the University and state. Thank you very much.

III. Address by the Provost of the University of South Carolina, Dr. Jerry Odom:

Good morning, I am very pleased to see all of you. I have known many of you for some time and have always enjoyed coming to these faculty senate meetings and having the opportunity to talk with you and share concerns and answer your questions. Let me start right off with the Strategic Directives and Initiatives committee that I am chairing at the request of the President. This is a fairly small committee, as you know, senior faculty and staff primarily. Carolyn West is a member of the committee and what we are doing right now primarily is gathering information. We are trying to have presentations by all of the Deans of this campus and by vice-provosts. Chris has not appeared yet but he will appear. We have had one public meeting on this campus where we simply invited anybody to address us with respect to their questions and their concerns and suggestions. I thought it was an excellent meeting. It was this past Tuesday night. We had one scheduled the Tuesday earlier and that was canceled. We will have two more. One of the things that stuck with me from that meeting is some comments that Carolyn, in fact, made where she talked about the fact that the members of this committee had come together, certainly not of one mind, but without agendas or interests in protecting turf. I think that is very important. That's why these folks were chosen to talk about this. We really are hearing that we should perhaps prepare for a three- percent mid-year cut and anywhere between a five and a seven- percent cut at the end of the year if the economy does not improve. So we could be looking at a ten- percent cut to the University's base appropriation from the state. On the Columbia campus that is trying to find about 17 million dollars and I will be very honest with you, I don't have any hopes that this committee is going to be able to find 17 million dollars. I think it is going to be extremely difficult.

We are meeting every Tuesday from 3:30 until 5:00 in the Osborne Administration Building and meeting every Thursday from 3:30 until 7:30. All of the people on this committee have shown a real commitment to trying to make some recommendations to the President for him to consider for the future. I think there are some people who may have expectations that are not based on reality. I can tell you that we, in no way at the end of this, plan on making recommendations to reduce the University of South Carolina to one campus and five colleges for example. We have talked over and over about the mission of this university to the state and to the people of South Carolina and we will hold true to that mission as much as possible. The thing that makes it so difficult is that you absolutely have to assign priorities and that is what we will try to do, as difficult as that will be. There will be some pain involved. There is no doubt about that.

Let me say briefly that I know that Don Greiner is going to be here later to talk with you about the Palmetto College concept and the Palmetto College Task Force. Don is keeping me informed. I don't think there has been a meeting since last spring but I know they are gearing back up to meet this fall and I think he will talk with you about that process.

I wanted to mention and to congratulate you on the progress that you have made over the last decade. I was not totally involved, certainly not at any high level, in the SACS Study that occurred in 1991. I was very, very involved in this particular study. It was very interesting to me to go back and look at the 91 study. We had over 100 recommendations and over 100 suggestions and many of those had to do with the Regional Campuses. This report had basically 16 recommendations and about the same number of suggestions and there were no recommendations with respect to the Regional Campuses. I think that says so much about how far you have come in the last decade. There were suggestions. We worked very hard over the summer and submitted our responses to SACS on September 3. A Re-accreditation Committee will meet in October to consider our response and they will make a recommendation to the entire body when it meets in December with respect to our re-accreditation. I cannot imagine that we will not do very well this year in terms of re-accreditation and in terms of follow-up visits that might be

required. It is just a real tribute to you and to the progress that you have made in the last decade that there were no recommendations whatsoever with respect to Regional Campuses.

I wanted to take this opportunity to recognize and thank your Deans for their input into capitol projects that the University considers each year. Every single dean met with Chris and met with me and Rich Kelly, our Chief financial officer, to talk about the capitol needs on each of your campuses and how those might be factored into a request to the legislature with respect to a bond bill. Each of those deans did an outstanding job, very thorough presentations about your needs on your campuses with respect to capitol projects and several of those needs are incorporated into our overall request to the legislature. We do feel fairly certain, at this time, that there will be a bond bill and that some of your needs will be addressed on all of your campuses.

I wanted to mention to you that we have been able to arrange for Regional campuses to have database licenses for three databases. Web of Science is one that I think is very important. One has to do with literature and one with history. We will seek your input on what you need, what will help you in your functions as faculty members with respect to scholarship, teaching and service. We will try to be sensitive to your needs. In fact it is probably a good time to say: as you all know, there is a Provost's Advisory Council which meets one time each semester for basically two hours. I note from faces in the room that a lot of you have been on that council. I can't tell you how helpful that body is to me; to make known to me your concerns and what your differences and similarities are to faculty on other campuses. It is a two-hour session in which I think exchange is very candid, very frank and very spirited. It is not quite as spirited now that John Catalano is not on it. But we do have good conversations and it is so informative to me. Let me urge you to continue to talk to your representative on that council. Tell them what message they should bring to Columbia and should bring to me because those conversations are helpful to me. In fact, I think it was in one of those council meetings we first started talking about the fact that Regional Campuses faculty don't have access to some of these databases and if our expectations of the faculty are such that they need to do productive scholarship then they have got to have the tools to do it. We hope that this is a start. As I said continue to communicate with your representatives.

Finally, let me bring you up-to-date on dean's searches and I would like to start by telling you how pleased I was to go to Lancaster with Chris (Vice-Provost Plyler) and tell the faculty and the staff and the community that John Catalano had agreed to an interim dean's position. The faculty seemed genuinely surprised (laughter). I think John had done a good job of keeping a secret from everybody. It was an interesting situation for me to be sitting at the front of the room, with John on the back row, and when we announced it to see the look of, in some cases, almost disbelief (more laughter) that John was going to be Interim Dean. And John, I check from time-to-time with my sources and everyone says that you are doing an excellent job. Thank you very much. (President Palms), "In the dedication of the Library, I was pleased myself. Twice he (Catalano) introduced me as the President of the United States." (Laughter) Dean Catalano, "When you are an Interim, you will do anything." (More laughter).

Anyway, there is a search going on for a permanent dean for that campus. Another search that will be important for you, and you do have a representative on the search committee. I hope you will that again you will take the opportunity to make your feelings known. We are searching for a Dean of Libraries to replace George Terry who has stepped down and gone back to the faculty. This is a very important search for us. Right now John Olsgaard, in my office, has accepted the Interim Dean's job and I think he is doing an excellent job. We also have searches going on for Dean of the College of Social Work, Dean of the College of Journalism and Mass Communication, and Dean of the School of Law. So we have a number of Dean's searches that are currently being conducted this year.

I think that is all that I really wanted to make sure I talked with you about, but again, just like the President, I will be happy to answer any questions that you have.

Thank you so much. It is good to see you.

Professor Chilcote adjourned senators to committee meetings.

Afternoon session:

IV. Professor Chilcote convened the afternoon session at approximately 2:00

V. Approval of the Minutes: The minutes of the April 20th Senate meeting in Beaufort were approved as written.

VI. Reports from University Officers:

A. Report of the Vice-Provost and Executive Dean of the Regional Campuses:

See Attachment 1

B. Report of the Associate Vice-Provost of the Regional Campuses:

See Attachment 2

C. Campus Deans Reports

- 1. USC Beaufort-** Dean Jane Upshaw introduced USC Beaufort Senators:
Dr. Roy Darby Dr. Carla Curran
Dr. Randy Cross Dr. Robert Landrum
Dr. Efram Burk Dr. Carl Eby
Dr. Beth Cralley
Professor Ellen Chamberlain (RCF Rep on Faculty –Board of Trustees Liaison Comm)
See Attachment 3 – USC Beaufort Report
- 2. USC Lancaster-** Interim Dean John Catalano introduced senators and new faculty members (included in the attached report)
See Attachment 4
- 3. USC Salkehatchie-** Dean Ann Carmichael introduced senators representing USC Salkehatchie:
Dr. Ron Cox Prof. Ed Merwin
Dr. Julia Sloan Prof. Wayne Chilcote (Ex Comm – Chair)
Dr. Roberto Refinetti Dr. Bill Bowers (represented by Prof. Duncan McDowell –Alt)
Dr. Bette Levine
See Attachment 5 – USC Salkehatchie Report
- 4. USC Sumter-** Dean Les Carpenter introduced senators (included in report)
See Attachment 6
- 5. USC Union-** Dean Jim Edwards introduced senators:
Dr. Mary Barton Dr. Peter Murphy
Dr. Allan Charles Dr. Harold Sears (Exec Comm)
See Attachment 7 for an outline of Dean Edwards Report
- 6. Academic Programs and Continuing Education-** Asst.Vice-Provost Sally Boyd (Report given by Prof. Nancy Washington) – Senators representing Cont. Ed are:
Dr. Kate Fritz (Exec Comm) Prof. Linda Allman (alt.)
Prof. Nancy Washington Dr. David Bowden
Prof. Billy Cordray
See Attachment 8 for an outline of Dr. Boyd’s Report

VII. Reports from Standing Committees:

A. Rights and Responsibilities- Professor Ron Cox (Salkehatchie)
Report - See Attachment 9

B. Welfare Committee- Professor Roberto Refinetti (Salkehatchie)
Report - See Attachment 10

C. System Affairs- Professor Christine Borycki (Sumter)
See Attachment 11

D. Executive Committee- The Chair reported that Professor John Logue (Sumter) would attach the Executive Committee Report to the minutes.
See Attachment 12

VIII. Reports from Special Committees

A. Committee on Libraries- Professor David Bowden (Academic Programs and Continuing Education)
The Committee has not yet met.

B. Committee on Courses and Curricula- Professor Christine Borycki (Sumter)
See Attachment 13.

C. Committee on Faculty Welfare- Professor Linda Allman
We have met three times. I will present the highlights.
April 25 Meeting, we had a guest, James D. Demaris Director of the Facilities Services, who pointed out that the legislature only allocates money for constructing new buildings not for maintenance and replacement of equipment for existing buildings. But, he is going to advocate a change in the way the legislature thinks because he wants to have a pool of money set aside each year for building maintenance. Issues that will be addressed this year by the Committee are the Child Development Center, Health Care Benefits, and Allocation of Faculty Enrichment Funds. USC's new Chief Financial Officer, Rick Kelly, attended our July 18 meeting. He plans to meet with the Deans to build partnerships to tackle the lack of money allocated for maintenance of facilities. The September 18 meeting I agreed to be Secretary for the fall semester. The Chair reported receiving phone calls and an email from angry faculty regarding the deplorable conditions of the Humanities Classroom Building. He communicated these complaints to Gerald Goins, the Assistant Director of Maintenance Services who responded quickly that the basic problem was lack of money. The Committee instructed the Chair to report this problem and the widespread Columbia campus maintenance problems to the faculty at the next faculty senate meeting. Lastly, a discussion concerning the need for much improved health care benefits at USC occurred and we will have Jane Jamison, Vice- President of Human Resources at our next meeting.

D. Faculty Board of Trustees Liaison Committee- Professor Ellen Chamberlain
Beaufort)
See Attachment 14

Q. (Dr. Bob Costello, USC Sumter) What is the advantage of the joint degree offered between Columbia and a four-year campus? Is this some kind of new trend?

A. You are talking about the one between Columbia and Aiken. That was a controversial issue. There were several Board members who had questions about it. They were not very happy with

the presentation as a whole. Some of them including Helen Harvey from Beaufort had a lot of questions with that particular program. Of all that I mentioned that was probably the most questionable one. It was presented as one that neither could do alone but together they had the faculty and where-with-all to offer this program.

Vice-Provost Plyler: “ I might add that they have been requiring tracking reports on each program that the University offers and they check that at least once a year. Productivity is the issue.”

E. Research and Productive Scholarship Committee- Professor Todd Scarlett (Lancaster) We have not met and nor have I received any information on how much money is available this year. I would urge you to encourage faculty on your campuses to apply for support. It is particularly geared for new faculty in their first three years starting to start up their research and also for established faculty trying to start something different.

F. Other Committees:

1. **Conflict of Interest Committee-** Professor Wayne Chilcote reported for Professor Levine (Salkehatchie) that the Committee has not met.
2. **Grievance Committee:** Professor John Wright (Union) was elected Chair

G. Regional Campuses Academic Advisory Council- Professor Wayne Chilcote reported that the Council has not met.

IX. Unfinished Business:

none

X. New Business

Professor Ron Cox, Chair of Rights and Responsibilities Committee:

Mr. Chairman, as noted in our report, the Committee moves that the following statement be inserted into the Regional Campuses Faculty Manual following the instructions for file arrangement, presently page C 13 of the 2001 Manual.

“In preparing a file for tenure and promotion, it is the responsibility of the candidate to determine where he or she wishes to place an item as evidence, and to provide justification as to how the item constitutes evidence of either scholarship or service.”

Chair: As this is a Manual change, I rule that this is a substantive change and will be addressed in the January meeting.

Prof. Costello (Sumter): I move we suspend the rules and act on this at this meeting. There was a second (unidentified).

The motion to suspend the rules carried by greater than a 2/3 majority.

Chair: The rules are suspended and the motion is now open for debate.
Professor Ron Cox will chair the discussion.

Prof. Danny Faulkner (Lancaster): “Where will the statement be inserted, on C-13 after the ‘files should be arranged in the following order?’” Prof. Cox, “It would go after that listing, correct.” Prof. Faulkner, “After sub-point g?” Prof. Cox, “That’s right. It seemed the logical place. The section states the files should be arranged this way, evidence, evidence, evidence. Then this statement would indicate that it is the candidate’s responsibility to determine where to put an item and to state why.”

Prof. Refinetti (Salk): “So, there are some activities that might be considered scholarship or service and you are saying that the candidate can decide where to put it. But, is there any rule about the people who are going to evaluate it? For that implies that the evaluators must accept the choice that the candidate has made.”

Prof. Cox, “the Committee recognized that there could be items that could fit in either category; however, if it could go either way, the Committee thought that where to put it should be up to the candidate; wherever the candidate thinks it would do the most good.” Understand, however, that they must also advance justification for why it should be considered in one particular category.

Chair: “Other discussion?” Call for vote.

The motion passed.

Professor Cox, “I have one other bit of new business, Mr. Chairman. And I apologize because, as Chairman of the R&R, I messed up. You may recall that at the April meeting the R&R Committee presented a document that the Provost had sent to us regarding the extension of the probationary period for a tenure track faculty member in cases of serious illness or health condition. Those were handed out at the April meeting and we requested any kind of input from your faculties about that document. The sentiment of the R&R Committee at that time was that it was a good change but we wanted time for your faculty members to discuss it and get any feedback to us. At that time we said that we would present a motion at the September meeting of the Senate. For some reason I had it in my mind that we had already presented the motion back in April and thus it would fall under old business today. I handed copies of the document out to members of the Committee but did not ask for a vote on a motion. So the R&R did not officially make a motion to vote on this. I am going to take this opportunity, as a member of the Senate, to make an individual motion and move that the statement which we handed out in the April meeting be inserted into the Regional Campuses Faculty Manual between points 3 and 4, under additional considerations which follows the definitions of Effective Scholarship and Highly Effective Scholarship in the 2001 Manual. That would presently be on page C-6. The document reads, “For documented reasons of a serious health condition (of a faculty member or of a faculty member’s spouse, child or parent) and for requirements of childbirth, adoption or placement of a foster child, faculty members holding a probationary term of appointment may request in writing that the maximum probationary period be extended with no resulting change in employment obligations in order to provide them additional time to demonstrate fully their professional qualifications for reappointment or tenure. Requests from faculty members to extend their probationary period for tenure for reasons of serious health condition, childbirth, adoption or placement of a foster child must be initiated before the beginning of the decision year and require the approval of the department chair, the Dean and the Provost. The above request would normally be initiated simultaneously with a request for family medical leave. Extension for reasons of childbirth, adoption or placement of a foster child must be completed within 12 months of the birth or placement of the child. In cases where the faculty member has been on probationary status for more than seven years due to extension of the probationary period for reasons of serious health condition, childbirth or adoption or placement of a foster child, the individual shall be evaluated as if he or she had been on probationary status for the normal probationary period, not longer. Faculty members within the probationary period who have not been re-appointed for the following year are not eligible to extend the probationary period under this policy.”

Prof. Cox, “I do enter that as a motion.” Motion seconded (unidentified)

Chair, “Any discussion?”

Vice Provost Plyler, “Is the Committee aware that the policy is already in the University Policy and Procedures Manual?”

Prof. Cox, “It was presented to us at the Beaufort meeting as something the Provost wished to go into our manual as I think it already appears in the Columbia manual.”

Chair, “Are you saying that this now is not necessary since it is already University policy?”

Vice Provost, “No, I am just saying that it is University policy and it is in that manual and I guess it matters not that it is duplicative.”

Chair, "Any further discussion?"

Prof. Chris Borycki (Sumter), "Even if it is someplace else, I don't think it would be harmful to repeat it in our manual because if where we look for guidance for tenure and promotion is in our manual, then it should be in our manual."

Chair, "I, of course, since this is a manual change, will rule this motion substantive and it will be carried over to the January meeting."

Prof. Cox, "But on that point, this is the direct language given to us through the Executive Committee by the Provost. So we would hope that it does match."

Costello, "Between now and the time we vote on this, we should check that no language changes have occurred. If they have, then we can amend the motion."

Prof. Ed Merwin (Salk), "If the language that we are using here is already reflected in the manual in Columbia, why do we need to delay this until the next meeting since all we are going to do is follow what is there and we have already been given?" Are you making that a motion (Faulkner?) "Sure I will make it a motion." (Merwin)

Chair, "We have a motion to suspend the rules." Second (unidentified)

Motion to suspend the rules passed by more than a 2/3 majority.

Chair, "Is there any further discussion or are you prepared to vote?"

Prof. Borycki (Sumter), "My only concern is that the language may not be in the exact form that we need to fit into our manual."

Chair, "If there is no further discussion, then the motion, as I understand it, is to take the wording that appears in the University Policy Manual in regards to extension of the tenure probationary period and include it in our Regional Campuses Faculty Manual. All who favor this say Aye. Oppose no."

The motion carried.

Prof. Lisa Rashley (Lancaster), "I would like to ask for clarification from the Chair of Rights and Responsibilities about the service document. Earlier when you stated, Ron, that the document should be placed after teaching and scholarship. Are we making that an effective motion during this new business?"

Cox, "When we discussed it in Committee, we did not make it an official motion. If you would like to make such a motion, I would second it." "Would that not be a motion from Committee?" (Rashley?) "Well we did not officially vote on it in Committee." (Cox)

Chair, "The Committee actually did not present that this afternoon."

Bob Costello (Sumter) "The reason we did not present it as a motion was because the document has not gone through the approval process yet and we thought that it needed review and feedback before we did more about it. The appropriate place in the manual is not as important as the content of the document itself."

Chair, "If there is no additional new business, we move to announcements."

XI. Announcements:

Chair, "I have a couple of announcements. If you are a new senator, we have a booklet of information for new senators and you may pick one up from the front table on your way out. The Chair of each of the delegations is asked to submit names of the senators and the committees to which they are assigned to the

secretary. You should know already that the new manual is being put on-line and can be located there shortly. The only other announcement I have is that the next meeting of the Senate will be on January 25 in Sumter.

XII. Adjournment:

Wayne Chilcote, Chair,(Salkehatchie) adjourned the meeting

Respectfully submitted
John Logue

Attachment 1

Report of the Vice-Provost for Regional Campuses and Continuing Education Regional Campuses Faculty Senate Columbia, SC September 21, 2001

Introduction: I would like to welcome all of you to the 2001-'02 Regional Campuses Faculty Senate and to a new academic year. Apart from the tragic events of September 11, I sense a spirit of renewal and optimism throughout the University community, and I am confident that progress is being made in addressing (albeit slowly) issues that impede processes and the welfare of our campuses.

In view of the fact that President Palms and Provost Odom earlier addressed many of the University-wide issues relevant to the Regional Campuses, my report will be brief.

We open this academic year like many previous years by acknowledging the challenges that confront us. As you heard earlier in the day, the budget forecast is not very encouraging, and we are likely going to experience a mid-year cut. Thus, we are being advised to take a cautious approach to expending our appropriations—especially during the first quarter of the year.

And while we were fortunate to have been spared for the most part in this year's budget, we are already bracing for a sizeable percentage of cuts for 2002-'03. This does not come as a shock to us. We read the newspaper accounts and stay abreast of the whirlwind of debate in the General Assembly.

We will again this year be evaluated on our performance as institutions. Our campuses graded-out from "exceeds" to "achieves" and we do not project that any of us will fail to achieve this year. As I have lamented before on the subject of performance funding—this is like a bus that we really didn't want to catch—but we are nevertheless subject to the reality of the indicators, and we will continue to monitor closely the direction of this bus!

This time next year, we will likely be confronted with the challenge of managing increased enrollments as a result of the implementation of the Hope (lottery) scholarship. Unfortunately, we have no way of predicting what kind of impact Hope is really going to have—not just on our abilities to provide the physical capacity—but the new stresses which will be imposed on enrollment management staff and ultimately you, the faculty. I am going to work with your deans and you to ensure that attention is focused on providing adequate support to your campuses. In quoting President Bush..."this is going to require your patience and understanding."

It's difficult not to become numb from the relentless barrage of "not so good news" impacting higher education. As I gulp down another Excedrin Migraine tablet and/or BC Powder, I always ask myself how I got into this business. In my four tours of duty with Carolina, this question always draws me back to those crazy wide-eyed students and the potential they hold for their communities and state. We hear this so often, but it is right there on the front lines of the classroom where the difference is being made, and I thank you—the faculty for dedicating you careers to that end.

Please allow me to my report by asking the Deans of the University to introduce their respective delegations.

Attachment 2

Report of the Remarks of the Associate Vice-Provost of the Regional Campuses.

Flu shots are available to faculty again this year. All you need to do is go to the Health Center in Columbia, present yourself, and say I would like to get a flu shot. You will need to identify yourself as a faculty member and for those of you who contribute to the Family Fund, the shot is free for the first 500 faculty. If you have to pay, the cost is \$10. The shots will be available to faculty beginning October 15.

I don't have anything to say about SDI because I do not have a sense of where the process is going. We are in an information-gathering mode. My experience on such committees is that we may be surprised where it goes. I think the Committee has a daunting task. Everybody on the Committee has a sense of responsibility and a sense of allegiance to the University and wants to make the University a good place to teach and work and learn. Perhaps, particularly on the Columbia campus, we are trying to offer more than can be accommodated by the budget. I will keep you posted as we work on that during the semester.

The other thing I would like to say that I know it is hard to focus on after a good lunch and many great white men up here speaking before me, is to remember your obligations in faculty governance. You being here and your participation in this process are extremely important. It is what makes working at a university unique. I wanted to work at a university because I did not want to "spend my life working for the man." I think that most of you were attracted for love of learning and because we are a unique institution. But it only works if you contribute to it. If you don't contribute to it in terms of your privileges and responsibilities in shared governance, then it becomes like any other institution in our society. So, for all of our sakes, be serious about your role in this process.

I commend you for taking time out of a day that I know would be nice to spend on other things. I appreciate your being here and what you do. Keep up the good work.

Attached below are results of the T&P Process:

ASSOCIATE VICE PROVOST'S REPORT ON TENURE & PROMOTION FOR 2000-01

Assistant Professor to Associate Professor

Campus Comm.		Academic Dean		Campus Dean		RCTP Comm.		Vice Provost		President	
P	T	P	T	P	T	P	T	P	T	P	T
Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
No	No	n/a	n/a	No	No	No	No	No	No	No	No

Associate Professor to Full Professor

Campus Comm.		Academic Dean		Campus Dean		RCTP Comm.		Vice Provost		President	
P	T	P	T	P	T	P	T	P	T	P	T
Yes	n/a	n/a	n/a	Yes	n/a	Yes	n/a	Yes	n/a	Yes	n/a
Yes	n/a	n/a	n/a	Yes	n/a	Yes	n/a	Yes	n/a	Yes	n/a
No	n/a	No	n/a	Yes	n/a	No	n/a	No	n/a	No	n/a

Attachment 3

USC Beaufort Report
Jane T. Upshaw, PhD
Regional Campuses Faculty Senate
September 21, 2001

The fall is a very busy time for all of USC Beaufort. Student enrollment is steady but expected to be affected both by the increased security on both bases and impending military deployment.

We welcome two new faculty members to the USCB family. Dr. Gail Jordan is teaching in the USCA Early Childhood Education program. Dr. Debbie Burnsten is a cultural anthropologist with a specialty in Native American studies.

Today, at Thomas Cooper Library, Dr. Carl Eby will present a talk on “An Absolutely Colossal Mistake: Hemingway, Gellhorn, and *For Whom the Bell Tolls*.” Dr. Eby, a recognized Hemingway scholar, is a part of the USC Hemingway symposium celebrating the acquisition of the Speiser & Easterling-Hallman Collection of Ernest Hemingway.

In an effort to help our students and community with the events of September 11, USCB will hold a community convocation titled, Understanding Others and Ourselves in the Aftermath of September 11, on Tuesday at 1:00 PM. The speakers will be Dr. Debbie Bernsten on Middle Eastern Culture, Dr. Robert Cuttino, Sr. on Islam, Dr. Roy Darby on Terrorism and the Human Psyche, and Mr. Charlie Davis on Terrorism in the Past and in the Future. We are planning another convocation on October 10 that will feature Dr. Davis Folsom on economics and a recognized expert one on the military.

In October, USCB will host the Shakespeare lecture series that will feature Dr. George Geckel on September 28, Dr. Sheila Tombe on October 3, Director Bob Devin Jones on October 10, and Dr. Roy Flannagan on October 17. In addition, the Lowcountry Shakespeare will be producing two plays as a part of the Festival. October 18-20 at the Waterfront Park will be *A Midsummer Night's Dream*, and on October 25-28 at the USCB Performing Arts Center will be *The Tempest*.

We are very busy planning for the International Milton Symposium that will be held at USCB next June. During this meeting scholars from all over the world will be presenting papers on John Milton. As a part of the symposium, there will be a performance of the *Masque* by the *Tour De Force*—a part of the Royal Shakespeare Company.

Professor Somers Miller recently received a grant from the South Carolina Humanities Council to support a lecture series in January and February in partnership with the Institute of Southern Studies and USCB. This will feature Dr. Mark Smith, USC History Professor, as a speaker along with four other nationally recognized Civil War experts. These lectures will be held on Tuesday or Wednesday nights beginning on January 9 and will focus on intriguing perspectives of the North and South. For the first time ever, USCB will expand the lecture series to southern Beaufort County.

The USCB and the Jasper County School District have expanded our partnership to include technology training for teachers. The summer experience was very successful in helping teachers to become more proficient in using the power of technology for instruction.

Attachment 4

**USC LANCASTER DEAN'S REPORT
REGIONAL CAMPUSES FACULTY SENATE
FRIDAY, SEPTEMBER 21, 2001
USC COLUMBIA**

- We have two new faculty members at USCL this fall: Dr. Dwayne Brown and Dr. Howard Kingkade. Dr. Brown earned his M.A. in Applied Mathematics from the University of California Berkeley and his Ph.D. in Mathematics Education from USC. Dr. Kingkade earned both his MFA in Theatre and Ph.D. in Composition & Rhetoric from USC. Dr. Betty Hodges, Distinguished Professor Emerita, is back with us this year teaching English, and we welcome her back along with our new colleagues.
- Let me introduce our senators for this year: Dr. Noni Bohonak, Professor Lori Harris, Dr. Howard Kingkade, Professor Fran Perry, Dr. Lisa Rashley, and Dr. Todd Scarlett. Dr. Danny Faulkner, former chair of the Senate, is also serving on the Executive Committee.
- Our Fall enrollment figures look good with an increase of 17% in Headcount and a 12% jump in FTE.
- We had the official Groundbreaking Ceremony for the Medford Library Expansion and Renovation Project on Friday, August 24. Construction will begin soon.
- The initial meeting of the Dean's Search Committee was held earlier this week on Monday, September 17, so that process is underway.

Attachment 5

USC SALKEHATCHIE DEAN'S REPORT REGIONAL CAMPUSES FACULTY SENATE SEPTEMBER 21, 2001

FACULTY NEWS

Professor Julia Sloan is now Dr. Julia Sloan, having completed the requirements for the doctoral degree last May at the University of Houston. Congratulations!

Dr. Merrill Horton spent the summer working on the manuscript for his book on Faulkner and his works.

Dr. Gail Gibson, had a manuscript, "Additional Ediacaran Fossils from the late Precambrian Carolina terrane, south-central North Carolina," accepted for publication in *Southeastern Geology*.

Dr. Ron Cox has contracted to write two articles, one on Barnwell County and one on Bamberg County, for the upcoming *South Carolina Encyclopedia* published through the Institute for Southern Studies at USC Columbia.

CAMPUS HIGHLIGHTS

In April and May, USC Salkehatchie hosted two major Bicentennial celebration events on campus. On April 29th the Charleston Symphony Orchestra performed on the Walterboro campus and on May 16th a Caribbean cook-out was held on the Allendale campus. Over 600 people attended these events. Several additional events are planned for this fall.

The summer youth programs were well attended this year. Approximately two hundred elementary and middle school children were served through these programs.

In July, USC Salkehatchie hosted the second annual Character Education Institute. For the first time, participants were given the opportunity to earn graduate credit from USC. Dr. Karen Bohlin from Boston University was the coordinator of the institute. Dr. Susan Moskow also served as an instructor.

The Opportunity Scholars Program has received a new federal grant for the next four years (September 1, 2001--August 31, 2005). This grant was a joint venture with USC Union and USC Lancaster. The first year OSP will receive \$216,400 and continue to offer the services of advising, tutoring and cultural activities for 150 OSP students on the USC Salkehatchie Campus.

Following the success of the Bicentennial Concert by the Charleston Symphony, we have begun raising money to renovate the courtyard of the Walterboro campus and name it in honor of Mrs. Anna Lou Marvin and the late Robert Marvin. Mr. Marvin was recipient of our "Friend of the Campus" award this past spring. The completed project will include not only the water garden and deck, but also a circular walkway, swings and/or benches, and an outdoor classroom. To date, over \$31,000 has been raised towards this project.

Page 2

In terms of our capital campaign, we have raised over \$1.9 million towards our revised goal of two million dollars. Over 2200 volumes (print and non-print) were added to the library collection during the 2000-01 school year, bringing our collections to 71,216. Library acquisitions will be the primary focus of the campus's capital campaign throughout this year, with the faculty library committee coordinating with the director of development to determine specific areas of academic need.

USC Salkehatchie, through the Western Carolina Higher Education Commission, received two grants from the USDA totaling \$578,500 to fund the creation of an Entrepreneurial Development Center (EDC) and to

provide funding for the continued operation of the Salkehatchie Leadership Center. We are in the process of hiring a director for the EDC and hope to have someone in place by October.

Unrestricted contributions from the annual phonathon will again be designated for the faculty/staff professional development fund. Last year, nine people received monies from this fund to attend workshops, present papers, and attend professional meetings.

Dr. Gail Gibson has announced that he will not be returning to USC Salkehatchie next year. The search committee to select a new academic dean will begin their task this month. Dr. Bill Lamprecht will chair this committee.

On August 20, Dr. Ron Cox and I attended the dedication of the Buzz Aldrin Industrial Park located in Colleton County. We hope to work with Dr. Aldrin and the Colleton County Development Board to address training needs of existing and prospective industries considering locating in Colleton County.

In the *Energy Use Report for 2000* published by the State Budget and Control Board, USC Salkehatchie was listed as one of the top five colleges having the lowest energy use per square foot. I want to thank all of our faculty and staff for their part in every conservation. This distinction sends the message to our constituents that we are good stewards of tax payers dollars.

Dr. Harry Lesesne, USC's Bicentennial historian, will present a public lecture on the history of the modern University of South Carolina on Thursday, October 25 at 7:00 p.m. at the Salkehatchie hut on the Allendale campus. Dr. Lesesne's dissertation focused on the modern university and is forthcoming as a publication by USC Press.

Submitted by:

Ann C. Carmichael

Attachment 6

REPORT OF THE DEAN OF THE UNIVERSITY OF SOUTH CAROLINA SUMTER TO THE REGIONAL CAMPUSES FACULTY SENATE September 21, 2001

Introductions: It is my honor to introduce the members of USC Sumter's delegation to the Regional Campuses Faculty Senate, and I ask that each stand as I call his or her name. New to the delegation this year are Associate Professor of Mathematics and Computer Science Steve Anderson; and serving as Alternate, Assistant Professor of Business Administration Dr. Teresa Smith. Continuing as Senators are Associate Professor of Management Dr. Chris Borycki; Professor of Chemistry Dr. Bob Costello; the McDavid Professor of Business Administration Dr. Jean-Luc Grosso; Professor of Psychology Dr. Sal Macias; Associate Professor of Business Administration Dr. Kay Oldhouser; and Assistant Professor of History Dr. Eric Reisenauer. Serving on the Executive Committee is Professor of Biology John Logue.

Human Resources: There are several other faculty personnel actions of recent note. Recent appointments include Ms. Kelly Haws as a term Instructor of Accounting; Dr. Maria Kitchens as a term Instructor of Biology; and Dr. Andy Kunka as a tenure-track Assistant Professor of English. Dr. Don Curlovic, Professor of Mathematics, recently announced his retirement, effective December 31, 2001. On June 27, 2001, effective with her retirement, Associate Professor of Education Jean Gray was awarded the title of Professor Emerita. Dr. Jean-Luc Grosso was recently named as the McDavid Professor of Business Administration, one of the three named, endowed professorships at USC Sumter. And, USC Sumter presently has two national searches underway for tenure-track Assistant Professors of English.

Enrollments: The preliminary enrollment figures at USC Sumter for the 2001 Fall Semester indicated enrollments very close to the same level as last year at this time. Full-time equivalency (FTE) enrollment is down 0.16% to 748, but headcount enrollment is up 1.95% to 1,148.

Physical Plant and Budget: The \$1.5 million renovation to the Alice Drive Baptist Church property should begin in the next 60 to 90 days, converting the property into a classroom and office building for the Division of Arts and Letters. During recent discussions with the Provost and Vice Provost, I was pleased to be notified that state bond bill funding would be requested for USC Sumter deferred maintenance and architecture and engineering (A&E) planning for a future new instructional laboratories building. However, given negative trends in the overall state budget, I am not confident that a capital construction bond bill will be passed in the next session of the General Assembly. On a somewhat smaller scale than the Columbia campus, and certainly without weekly reports to the news media, USC Sumter has been engaged in strategic financial planning, too. This current fiscal year, USC Sumter is planning and prepared for a "take back" cut to our state appropriation of up to 5%. For next fiscal year, USC Sumter is planning for a cut of up to 15% to our state appropriation *beyond the 5% this year*. Given the revenue shortfalls in the state budget, and the fact that most other state agencies absorbed huge cuts for this current year, I believe it is prudent to expect large cuts to higher education next fiscal year.

Performance Based Funding: For the 2000-2001 measurement year, USC Sumter was proud to be the only Regional Campus to achieve a rating of "Exceeds." Unfortunately, there was no new funding associated with this achievement. However, everyone at USC Sumter reported experiencing a "warm feeling," which was thoroughly shared among everyone on campus but which eventually proved to be less satisfactory than a financial reward.

Respectfully submitted,

C. Leslie Carpenter
Dean of the University

Attachment 7

USC Union's Dean, Jim Edwards, reported the names of senators and gave the following report:

USC Union experienced a seven percent increase in head count and a nine percent increase in FTE. When the next session is included the FTE increase is expected to reach ten percent.

Those of you who are familiar with the Truluck Activity Center probably recall it as a 30 year old facility with tile floors. Renovation is complete and the result is as nice a facility as you will find anywhere. There is a new athletic floor suitable for tennis, basketball, volleyball and many other activities. The project came in 10,000 dollars under budget. We are planning to use those monies for furnishings and other amenities.

The Laurens County Higher Education Center is nearing completion. It was funded by \$4,000,000 in bond funds, the donation of \$1,000,000 of land and an increase of 1 mil in the county tax base. It is actually a joint venture with Piedmont Technical College, USC Union, and the Adult Ed component of the local school district. Piedmont Tech assumed the lead role in securing this facility. The grand opening should be soon. With the state economic picture looking so bleak, it is not known how it can be furnished but plans are to occupy it by the fall.

Attachment 8

Report of Assistant Vice-Provost of Continuing Education – Academic Credit Programs

Professor Nancy Washington presented the report for Dr. Salley Boyd was participating in a workshop.

Budget restrictions have resulted in our offering fewer sections this year. The reduction in course offerings coupled with the Admission Office's decision not to admit students, including part-time, after June 1, has resulted in decreased enrollment. We continue to work closely with academic units to maximize our resources to meet student needs. We are happy to introduce two new faculty members for the 2001-2002 academic year. Chris Robinson, a USC doctoral candidate is teaching sociology in the evening program and at Fort Jackson. Dr. Becky Lewis, the recipient of last year's Stephen Dalton Outstanding Teaching Award is teaching English and Women's Studies in the Evening Program and at Fort Jackson. She holds a PhD in British Literature from USC.

Attachment 9

**University of South Carolina
Regional Campuses Faculty Senate**

Report of the Rights & Responsibilities Committee
21 September, A.D. 2001

M. Ron Cox, Jr. (USC Salkehatchie), Chairman

The Rights & Responsibilities Committee of the University of South Carolina Regional Campuses Faculty Senate met on 21 September A.D. 2001 in Room 855 of the Business Administration Building on the Columbia Campus. The meeting followed the regular morning session of the Regional Campuses Faculty Senate.

Chairman Ron Cox called the meeting to order at 10:45 a.m., EDT.

Present were:	Prof. Steve Anderson	USC Sumter
	Prof. Bob Costello	USC Sumter
	Prof. Ron Cox	USC Salkehatchie
	Prof. Carla Curran	USC Beaufort
	Prof. Howard Kingkade	USC Lancaster
	Prof. Robert Landrum	USC Beaufort
	Prof. Lisa Rashley	USC Lancaster
	Prof. Julia Sloan	USC Salkehatchie
	Prof. Nancy Washington	Continuing Education

After discussion and concern regarding the absence of any representation on the committee from USC Union, the committee studied the charges given to it by the Senate's Executive Committee:

1. Study and develop a proposal for the mentoring of junior faculty members.

After considerable discussion, the committee voted to remand this charge back to the Executive Committee. While members agree that this is a critically important issue, it is evident that the mentoring process is designed primarily to assist junior faculty in successfully completing the tenure and promotion process. As the Senate's Welfare Committee has been charged with taking on the T&P workshop, and as a mentoring program will not necessarily require any major revisions to the *Regional Campuses Faculty Manual*, this charge does not seem to fit into the normal scope of R&R activities. Should a decision be made to institute a system-wide mentoring process, it may be that the System Affairs Committee should examine the issue.

2. Complete work on service document – refine definition and description to insure a faculty member understands to clearly delineate scholarly and service activities.

This charge elicited the most discussion and debate of any we examined. It was pointed out that the *Regional Campuses Faculty Manual* does not specify service as

a qualification for academic rank at any level. The relevance of the document, which the Senate adopted at its meeting of 20 April, A.D. 2001, must therefore be for purposes of tenure (although it is noted that service activities often play a major role in campus decisions regarding merit pay raises).

The committee voted to defer on the first part of the charge (i.e., "Complete work on service document – refine definition . . ."). Since this document was approved by the Senate for inclusion in the next revision of the *Manual*, we have received no feedback from the administration. The committee therefore seeks some clarification on the concerns – both the source and the substance thereof. (We also have the question of when such manual changes go into effect. In other words, is the *Manual* approved as a single entity, or do the changes go into effect individually once they have been approved up and down the line?)

The committee voted to accept the second part of the charge, however, which ensures that a faculty member understands the need to delineate scholarly and service activities in his or her tenure & promotion file. As we believe that there are some items which may fall into either category, and as we believe that it should be up to the individual candidate to determine where an item may strengthen the file most, we approved a motion which will be offered today under "New Business." We will propose that the following statement be inserted into the next revision of the *Regional Campuses Faculty Manual*, following the bulleted item which provides instructions for file arrangement and prior to the item which reads "Apart from material added by the candidate . . ." (page C-13 of the 2001 *RCFM*):

"In preparing a file for tenure and promotion, it is the responsibility of the candidate to determine where he or she wishes to place an item as evidence, and to provide justification as to how the item constitutes evidence of either scholarship or service."

3. Solicit feedback from System T&P Committee for communication to Senate.

The committee voted to accept this charge, but seeks clarification from the Executive Committee on precisely what feedback or information is being sought.

4. Study rules, regulations and procedures for termination of a faculty member and recommend any needed revision for senate action.

The committee voted to accept this charge.

5. Study post-tenure review procedures and recommend any needed revision for senate action.

The committee voted to accept this charge. Committee members will seek input from their individual campuses and report back to the committee at January's meeting.

Following this, the Committee discussed the service document adopted by the Senate in April, and requests of the Executive Committee information regarding its status. Where does this document now stand in the approval process? Whose office is it in right now?

We also noted that the motion which approved the service document merely states that it would be included "at the appropriate place" in the next revision of the *RCFM*. It is the opinion of the committee that the most appropriate location would be following the definitions of effective teaching and the definition of scholarship. Currently, this would mean inserting the document beginning on page F-15 of the 2001 *RCFM*. No official motion to this effect was offered, however.

The committee also expressed some concern about the 2001 *Manual*. The revised version is not yet on line, and only a few hard copies have been delivered to the campuses. As this committee's work this year will require constant referral to the most recent edition of the *RCFM*, we would request that committee members receive personal copies as soon as practicable.

With no additional business to discuss, the committee adjourned at 11:50 a.m.

Respectfully submitted,

M. Ron Cox, Jr.
Chairman

Attachment 10

USC Regional Campuses Faculty Senate
Meeting of September 21, 2001

Welfare Committee

Roberto Refinetti, Salkehatchie, Chair
Randy Cross, Beaufort
Efram Burk, Beaufort
Fran Perry, Lancaster
Noni Bohonak, Lancaster
Duncan McDowell (alternate for Bill Bowers), Salkehatchie
Sal Macias, Sumter
Jean-Luc Grosso, Sumter
Allan Charles, Union
Pete Murphy, Union
Billy Cordray, Continuing Education

The committee examined the four charges assigned by the Executive Committee as well as a fifth task:

- 1) "Review tenure and promotion regulations for regional campus librarians"
The committee felt that this charge would be better executed by the Rights and Responsibilities committee, which is responsible for tenure and promotion procedures. Thus, the charge was remanded to the Executive Committee for reassignment.
- 2) "Study the issue of creating a form for student evaluation that would be common to all regional campuses"
The committee discussed and accepted the charge. Committee members will collect the forms currently used in their campuses and forward them to the Chair. The Chair will then send complete packages to each committee member for analysis. Discussion of comments and recommendations will be carried out in the next RCFS meeting.
- 3) "Continue the evaluation of a faculty workload survey"
The committee discussed and accepted the charge. Committee members will informally survey their faculty to determine the concerns of each campus about workload. Discussion of comments and recommendations will be carried out in the next RCFS meeting.
- 4) "Coordinate the organization and operation of annual tenure and promotion workshops"
The committee felt that this charge would be better executed by the Rights and Responsibilities committee, which is responsible for tenure and promotion procedures. Thus, the charge was remanded to the Executive Committee for reassignment. The appointment of an ad hoc committee to deal exclusively with the workshops was suggested.
- 5) "Prepare the annual report of faculty salaries in the regional campuses"
The committee accepted the charge. The report will be prepared prior to and discussed at the next meeting of the RCFS.

Attachment 11

System Affairs Committee Report

*Regional Campuses Faculty Senate
September 21, 2001
USC Columbia*

We met, discussed, and accepted the three charges suggested by the Executive Committee. They are:

1. Study, discuss, and recommend policy relative to faculty issues about distance education. (We are in the process of forming a subcommittee to study this matter.
2. Establish need, develop schedule (English one year, math the next, etc.) and organize (establish what should be covered) meetings between parent departments and regional campus counterparts. (We have chosen to investigate what faculty members want from such meetings and deferred the rest of the charge until such time that we can define the need.)
3. Monitor progress of discussions and report information concerning the Palmetto College Study. (This is a carryover from work started last year.)

We had a guest, Don Greiner, Associate Provost and Dean of Undergraduate Affairs and Chair of the Palmetto College Task Force. He spoke to us about the developing Palmetto College Concept. The committee as a whole met this month and is refining its direction of study. They are presently at the suggestion stage; they are not ready to make recommendations as of yet. One suggestion is the working definition of Palmetto College. It is:

Palmetto College will include all regional campuses (Beaufort, Lancaster, Salkehatchie, Sumter, Union). The College would be an upper-division college, whereby students would be admitted to their chosen campuses and would progress to Palmetto College after completing core requirements and declaring a major in an undergraduate degree program, usually while earning an associate degree. Palmetto College would be a baccalaureate degree-granting unit of the University of South Carolina. Students enrolled in the College would be free to move from one Palmetto College campus to another or to be enrolled at more than one campus simultaneously.

Attachment 12

RCFS EXECUTIVE COMMITTEE RETREAT

August 10, 2001

The RCFS Executive Committee Retreat was convened by Senate Chair, Wayne Chilcote, at 9:35 am in room 518 of Carolina Plaza on August 10, 2001.

Attending were:

Wayne Chilcote (USC Salkehatchie)– Chair

Roy Darby (USC Beaufort) – Vice Chair/Chair Elect

John Logue (USC Sumter) – Secretary

Lisa Rashley (USC Lancaster) for Danny Faulkner – Immediate Past Chair

Nancy Washington (USC Regional Campuses & Cont. Ed.) for Kate Fritz– At-Large
no representative from USC Union

Christine Borycki (USC Sumter) – Chair, Systems Affairs Committee

Ron Cox (USC Salkehatchie) – Chair, Rights and Responsibilities Committee

Roberto Refinitti (USC Salkehatchie) – Chair, Welfare Committee

Although it is not traditional to report the content of campus reports and addresses by the Vice Provost and Executive Dean of Regional Campuses and the Associate Vice Provost delivered during the Executive Committee Retreat, several items were important to the extent they should be recorded and reported.

Dr. Chris Plyler, Vice Provost and Executive Dean of Regional Campuses and Continuing Education:

Dr. Plyler noted his observation that Regional Campuses office staff seems to be doing more of the jobs that Regional Campuses faculty should be doing. Specifically, he pointed out that the Faculty Manual establishes faculty policy making authority over standards of admission, registration, requirements for and the granting of degrees, the general curriculum, instruction, research, extracurricular activities, discipline of students, the educational policies and standards of the campus, and all other matters pertaining to the conduct of faculty affairs including the authority to discipline its own members. His point was that faculty (Senate) should actively monitor and attend these areas of authority. Standing committees and other senate committees may need to meet more often or communicate more effectively to accomplish this goal. Examples of areas where the Senate might concentrate more effort include the continuous revision and updating of the Regional Campuses Faculty Manual (RCFM), mentoring of junior faculty members, and playing an active role in the determination of a Palmetto College concept. The version of the RCFM just approved is the first since 1996 and it already needs change. Faculties need to do a better job mentoring junior faculty, not only in matters of T&P but also in the value and function of faculty governance. And, the creation of a Palmetto College could bring large-scale changes to regional campuses structure and governance.

Dr. Carolyn West, Associate Vice Provost of Regional Campuses and Continuing Education:

Dr. West echoed the sentiments of the Vice Provost and requested help from the faculty on several issues including:

1. the running tenure and promotion workshops.
2. the planning and organizing departmental meetings.
3. distance learning issues (effect on faculty course loads, faculty remuneration, curricular development. etc.).
4. problems with the post-tenure review procedure and schedule (lack of compliance could result in lost funds).

Dr. West believes this could be a very important year in the life of the University. The University is searching for a new president. A Strategic Directions Committee has been charged by the Provost to examine structural organization of the University (where and where not to put money). A Committee is studying the Palmetto College concept. These studies are expected to be complete before a new President is hired. It is an important year to keep up and share information with colleagues.

Each campus reported noteworthy events and chairs of standing committees reported work completed and on-going from the 2000-2001 academic year. After lunch, the Executive Committee reconvened to establish a schedule and charges for 2001-2002.

Senate meetings for 2001-2002 were confirmed as:

Executive Committee Senate Meeting

8/10/01	9/21/01 – USC Columbia
1/18/02	1/25/02 - USC Sumter
3/08/02	3/22/02 – USC Sumter?

Committees will be given the following charges for 2001-2002

R&R Committee:

6. Study and develop a proposal for the mentoring of junior faculty members.
7. Complete work on service document – refine definition and description to insure a faculty member understands to clearly delineate scholarly and service activities.
8. Solicit feedback from System T&P Committee for communication to Senate.
9. Study rules, regulations and procedures for termination of a faculty member and recommend any needed revision for senate action.
10. Study post-tenure review procedures and recommend any needed revision for senate action.

Welfare Committee:

1. Review tenure and promotion regulations for regional campus librarians relative to the USC Columbia (“Thomas Cooper”) model and recommend any needed revision of regional campuses procedures for senate action.
2. Study the issue of creating a form for student evaluation of faculty that would be common to all regional campuses. Recommend senate action.
3. Continue the evaluation of a faculty workload survey. If desirable and feasible, oversee survey and report results.
4. Coordinate the organization and operation of annual tenure and promotion workshops.

System Affairs Committee:

1. Study, discuss and recommend senate action relative to faculty issues about distance learning.
2. Establish need, develop schedule (English one year, math the next etc.) and organize (establish what should be covered) meetings between parent departments and regional campus counterparts.
3. Monitor progress of discussions and report information concerning the Palmetto College Study.

Attachment 13

Committee on Curricula and Courses Report
Dr. Christine Borycki, USC Sumter
September 21, 2001

Things have been pretty quiet on the University Curricula and Courses Committee over the summer. We met once but none of the curricula or courses that came up were of particular interest to the Regional Campuses.

In spirit of more complete communication with each of the Regional Campuses, I will be instituting a new system for soliciting input. When I receive the agenda for the University Curricula and Courses Committee meeting, I will E-mail it to each of the academic deans. They will have the opportunity to give me feedback on proposed actions so that I may better represent their campus's interests.

We meet again October 5.

Attachment 14

TO: Regional Campuses Faculty Senate

FROM: Ellen Chamberlain, RCFS Representative,
Academic Affairs and Faculty Liaison Committee, USC Board of Trustees

SUBJECT: Thursday, September 13, 2001, Meeting

DATE: Friday, September 14, 2001

The Academic Affairs and Faculty Liaison Committee of the USC Board of Trustees met on Thursday, September 13, 2001, beginning its deliberations with a moment of silent prayer and remembrance for the victims of the terrorist attacks on New York and Washington D.C. earlier this week. The Committee then moved into executive session to discuss an honorary degree nomination, honorary faculty titles, and an academic grievance.

In open session, the Committee voted on the academic grievance. The Committee also approved the following name changes: In the College of Liberal Arts, the Computing Lab was changed to Computing and Information Technology Center, and the Institute of Public Affairs was changed to the Institute for Public Service and Policy Research. In the Norman J. Arnold School of Public Health, the Department of Health Promotion and Education was changed to the Department of Health Promotion, Education, and Behavior.

The Committee received an oral report from Dr. Peter Sederberg, Dean of the South Carolina Honors College, regarding the state of current USC scholarships, how they need to be increased in order to be competitive and meet the current needs of those students the University most wants to recruit.

The Committee heard and voiced approval for new program proposals from the following Schools and Colleges: A Master of Education in Educational Technology, a joint offering of the School of Education, USC Aiken, and the College of Education, USC Columbia; a Bachelor of Arts in Russian, offered by the College of Liberal Arts, USC Columbia; a Master of Education in Special Education: Visual Impairment, offered by the School of Education, USC Spartanburg; and a Bachelor of Arts in Elementary Education at USC Salkehatchie, offered by the School of Education, USC Aiken.

End of report.