

UNIVERSITY OF SOUTH CAROLINA
Regional Campuses Faculty Senate
USC COLUMBIA
Moore School of Business
Daniel Mickel Center

Friday, September 26, 2008

Coffee9:30 - 10:00 AM
Daniel Mickel Center

Morning Session10:00 - 11:00 AM
Room 801-A

Welcome

President Pastides10:00 - 11:00 AM
Provost Becker10:00 - 11:00 AM

Standing Committees11:00 - 12:30 PM

I. Rights and Responsibilities
Room 857

II. Welfare
Room 860

III. System Affairs
Room 853

Special Committees.....11:00 - 12:30 PM

I. Grievance Committee.....11:00 - 12:30 PM
Room 858

Executive Committee11:00 - 12:30 PM
Room 801-A

Deans Meeting11:00 - 12:30 PM
Room 801-I

Luncheon12:30 - 1:30 PM
Dining Area behind Lumpkin Auditorium

Afternoon Session..... .1:30 - 4:00 PM
Room 801-A

AGENDA

- I. Call To Order
- II. Correction/Approval of Minutes: April 18, 2008
 USC Lancaster, Lancaster, SC
- III. Reports from University Officers
 - A. Dr. Chris P. Plyler, Vice Provost and Executive Dean
 - B. Regional Campus Deans
 - C. Assistant Vice Provost for Continuing Education Credit Programs
- IV. Reports from Standing Committees
 - A. Rights and Responsibilities – Professor Nancy Macdonald
 - B. Welfare - Professor Jean-Luc Grosso
 - C. System Affairs - Professor Patrick Saucier
- V. Executive Committee - Professor Steve Bishoff
- VI. Reports from Special Committees
 - A. Committee on Libraries - Professor Bruce Nims
 - B. Committee on Curricula and Courses - Professor Robert Castleberry
 - C. Committee on Faculty Welfare - Professor Darris Hassell
 - D. Faculty-Board of Trustees Liaison Committee – Professor Danny Faulkner
 - E. Regional Campuses Research and Productive Scholarship Committee – Professor Steve Bishoff
 - F. Regional Campuses Academic Advisory Council – Professor Danny Faulkner
 - G. Other Committees
 - 1. Conflict of Interest Committee – Professor Noni Bohonak
- VII. Unfinished Business
- VIII. New Business
- IX. Announcements
- X. Adjournment



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Morning Session

Dr. Danny Faulkner called the meeting to order at 1000 hr. and introduced our new President, Dr. Harris Pastides.

Dr. Pastides commented that the thought that his selection from inside the University would make his transition to President an easy one was mistaken. However, he has found it to be good thus far.

He is approaching his role with an emphasis on the entire University as an interrelated system and will consciously avoid becoming Columbia-centric. He believes that the prior efforts to realize that concept have been good but have not yet reached the peak that can be achieved. To that end he will have the campuses work together to produce a comprehensive Strategic Plan for the University.

His initial work will move along three goals:

- 1 Priority setting
Teaching and learning remain the University's primary purpose. Strengthening of research efforts will also continue. Within these contexts, identification of needs and determining their priority will be essential. The process for accomplishing this will not be for him to say "this is [the way to do] it." Rather, he will have input from all campuses.
- 2 Resources
He stressed that both identification of needed resources on the campuses and priority setting for those needs was essential to seek funding for their acquisition.
- 3 Efficiency
Both existing and acquired resources will have to be more effectively employed within and among campuses from large projects down to mowing the lawns.

He remarked on his respect for faculty governance and the importance of his relationship with the Board of Trustees. He noted that failure to develop and maintain a positive relationship with the faculty and Board was a prescription of failure as a President.

In the future, he plans to visit each of the campuses of the entire University on a regular basis. He invited the faculty and staff of the Regional Campuses to join him for his investiture on November 21, 2008.

To end a brief lull at the start of questions, Dr. Becker asked if Dr. Pastides had any surprises during his move into the President's house. Dr. Pastides said he had not expected to find a pool table in one of the closets.

Citing the recent confusion on changes in the curriculum for English 101 and 102 Dr. Kunka (Sumter) encouraged the establishment of multicampus committees for disciplines to avoid future problems. Dr. Pastides thought that type of collegial exchange within disciplines was overdue.

Professor Nims (Lancaster) asked what budget challenges were expected for USC this year as a result of the state's budget difficulties. Dr. Pastides stated that 6.7% then 3% had been cut from the budget over the last 24 months. He understood that the Deans on the Regional Campuses had already adjusted for these. He felt that if no more were coming this year that we were alright and would probably be able to avoid tuition increases. However, he said that was not taken off the table as an option if necessary.

Dr. Faulkner then turned the floor over to Provost Becker.

Dr. Becker reported several changes in his office. William T. "Ted" Moore, Ph.D. was now the Vice Provost for Planning. Helen I. Doerpinghaus, Ph.D. was the Vice Provost for Academic Affairs. Russell R. Pate, PhD was Vice Provost for the newly created Health Sciences. However, Christine W. Curtis, Ph.D. remains Vice Provost for Faculty Development.

He reported that increased access for electronic library resources had been undertaken by Tom McNally, Dean of the Libraries. The Dean's contacts with providers fell into three responses—a majority willing to expand to include the other campuses, some willing to do so at greater cost, and a few did not respond at all. The first group's resources will be available with a target date of November 1 after resolution of a proxy server problem. A determination of the critical need of the campuses for the resources of the latter two groups before an increase in expenditure.

He deferred comment on the status of the integration of campuses' efforts for the upcoming SACS accreditation visits to Helen Doerpinghaus.

Dr. Faulkner directed the committees to meet and address their charges until lunch at 1230 hr.

Afternoon Session

I. Call to Order

Dr. Faulkner brought the afternoon session to order at 1310 hr.

II. Approval of the Minutes

He asked for corrections to the 18 APR minutes. Hearing none the minutes were approved as posted.

III. Reports of University Officers

Report of the Vice Provost and Executive Dean for System Affairs and Extended University

Welcome back for the 2008-'09 academic year.

I especially want to welcome the 12 new tenure-track faculty; 20 instructors, and 19 staff into the regional campuses' system this fall. I will ask the Regional Campus Deans and Assistant Vice Provost Boyd to introduce their new senators during their forthcoming reports.

Special congratulations to Fran Gardner, Professor of Fine Arts and Lisa Hammond, Professor of English at USC Lancaster, who were officially promoted to the rank of full professor and to Park Buckner, Associate Professor of English and Michelle Reese, also an Associate professor of English at USC Sumter, who were promoted to Associate professor with tenure in the July meeting of the USC Board of Trustees.

With that good news, I have, for your information, the annual report on the 2007-08 tenure and promotion voting matrix, which is provided in written format on the front table.

**VICE PROVOST'S REPORT ON TENURE & PROMOTION
2007 – 2008**

TENURE

Number of Candidates	Campus Comm.	Academic Dean	Campus Dean	RCTP Comm.	Vice Provost	President
2	Yes	Yes	Yes	Yes	Yes	Yes
1	Yes	No	Yes	No	No	No

PROMOTION

Number of Candidates	Campus Comm.	Academic Dean	Campus Dean	RCTP Comm.	Vice Provost	President
1	Yes	N/A	Yes	Yes	Yes	Yes
1	Yes	N/A	No	Yes	No	Yes
1	Yes	No	Yes	No	No	No
2	Yes	Yes	Yes	Yes	Yes	Yes

Legislative issues and University update was provided earlier by the President and Provost.

In addition to all that Dr. Pastides and Dr. Becker said this morning, I would like to express my optimism that this year through the rigors of your Senate committee work will bring the following:

1. approval at all levels of the Bachelor of Science in Organizational Leadership

2. substantive results from the work of members of the task force on measuring research and scholarship productivity with recommendations to the faculties of the regional campuses and to me on how to institute those recommendations
3. a teaching award to coincide with the University's Awards convocation at the conclusion of every spring semester established with application/nomination criteria for regional campus faculty
4. determination by any committee as to whether a regional campuses guide to tenure and promotion criteria and procedures very similar to the Columbia campus goldenrod guide is needed
5. a successful migration from Groupwise to Outlook throughout the division of System Affairs and Extended University and all regional campuses, and
6. a common evaluation instrument for all campuses with implementation for all campuses no later than fall 2009.

On that note, I would like to call on Chris Nesmith who has been coordinating a committee of faculty since last May whose charge was to create a common faculty evaluation instrument and to help at least one administrator from each campus learn the Class Climate evaluation system.

Dr. Nesbeth reported that the committee was currently trying to establish a consistent point scale for all questions. Feedback from the senators included concern about the usefulness of some questions, the response rates and consistency among the campuses.

IV. Regional Campus Deans

Dean John Catalano, USC Lancaster

Students: Fall 2008 enrollment is up once again and is currently well ahead of last year. Enrollment numbers should climb to approximately 1700 headcount and 1100 FTE this semester. USCL athletics are going forward and we will field baseball, tennis, golf, and soccer teams this year. Walt Collins, the new Acting Assistant Dean of Students has been busy.

Faculty: Even with retirements the full time faculty census now exceeds 60. We have hired 8 new tenure track faculty this year as well as 7 new full time instructors. New courses in marine science and political science have been added to the curriculum. We have brought in over 30 full time faculty members in a three year period.

Facilities: HH was closed this summer for a \$1,240,000 HVAC and lighting upgrade based upon SC DOE recommendations. We are making progress in legal mediation that should result in substantial Bradley repairs. The repair schedule (funded entirely by the contractor) will be finalized in October and work should begin soon after. The new parking lot on Hubbard Drive should have approximately 180 spaces and will be ready for spring 2009. Rezoning delays put us back a semester. The biggest facilities concern is that we are quickly running out of classroom space, office space, and storage space. USCL student housing is on hold, but private developers are moving forward. Over sixty private beds adjacent to campus have been rented for this fall and those are occupied almost entirely by athletic recruits.

Safety & Security: The security and safety study by Graham Consulting was part of an effort to upgrade overall campus safety and emergency response. Implementation of the recommendations is ongoing. Fall additions include a new director of campus safety (Dr. John Rutledge), classroom deadbolts, upgraded notification systems, a uniformed officer during peak hours, and outdoor call boxes.

Planning: We are in the implementation stage of the long range strategic plan and the facilities master plan. We have contracted for a detailed landscaping plan that includes digital topographical maps of the entire campus.

50th Anniversary: Our 50th anniversary campaign will begin with a major kickoff sometime this winter. Celebratory events are being planned for the entire year and a more detailed report will be ready soon. Lancaster City Council has awarded the first installment toward a pledge of \$200,000 over six years in honor of our 50th anniversary.

Community: Approximately 300 outside events were held on campus last year alone. The 3rd annual Native American Studies Week was held in April. Ticket sales for the 3rd season of the Performing Arts Series are going well. This season includes such acts as Three Dog Night, The Fifth Dimension, John Ford Coley, and Cab Calloway.

Financial: Our SC appropriation this year is over \$780,000 less than last year even though our enrollment increased by over 20% last year. Our 2008-9 appropriation will be less than it was ten years ago in 1998-9. USCL is the worst treated institution of higher education in SC. We are now well below 50% of Mission Resource Requirement.

Academic Dean Roberto Refinetti reporting for Dean Ann C. Carmichael, USC Salkehatchie

The Salkehatchie Student Ambassadors program is beginning its second year. Seven top students were selected based on GPA, faculty recommendations, and personality as revealed during an interview process. Their role will be to assist the campus recruiting staff with special events, such as school group visits to the campus, booth setup at college and career fairs, campus tours, and visits to local middle and high schools.

Salkehatchie welcomed two new faculty members to campus this fall—Dr. Mostafizur Rahman, chemistry instructor, and Dr. Wei-Kai Lai, mathematics instructor. Dr. Rahman earned his Ph.D. in Analytical Chemistry from the University of Memphis in 2006. He has done post-doctoral work in biochemistry with application in cancer treatment. Dr. Lai received his Ph.D. in Mathematics from the University of Mississippi.

Dr. Bryan Love, assistant professor of English, will be presenting a research paper Private and Public Plays in the Private Theatres: Speculation on the Mercenary Methods of Second Pauls and Second Blackfriars at the Southeastern Renaissance Conference in October.

Salkehatchie began offering five upper-division nursing courses this fall to 16 Salkehatchie students with one Columbia student also attending. The average GPA of these students is 3.6. The courses are being offered by distance education with two on-campus local nursing preceptor faculty members. The two nursing labs are complete. Students began their clinicals in two area hospitals this semester. Eight

are going to Allendale County Hospital and the other eight are at Colleton Medical Center. Observational experiences in the community are at Harrison Peebles Health Clinic in Hampton and Lowcountry Health Care Systems in Fairfax.

The Salkehatchie Healthy Communities Collaborative, an outreach arm of USC Salkehatchie, was recognized by the Health Resources and Services Administration (HRSA) as one of eight best practices programs for the collaborative's program on diabetes education and management. Camille Nairn, director of the program, presented this program at a Washington, DC conference in August.

Salkehatchie was awarded over \$1.7 million in grant awards from federal, state, and private sources in the 2007-2008 fiscal year. Over \$1 million in grant awards have been awarded thus far for FY 2008-2009. An architectural firm has been selected for the Carolina Theatre renovation, a USDA-funded project.

Salkehatchie has become a new home to an international faculty over the past years but has also become home to a number of student athletes who hail from Lithuania, the Dominican Republic, Honduras, Ireland, and Canada. Joe Siren, professor of history, has donated flags representing all of the homeland countries of our students and faculty. These flags are placed in the Atrium of our Science Building.

Salkehatchie was pleased to have Dr. and Mrs. Pastides on the West Campus in Allendale on September 4th and on the East Campus in Walterboro on September 25th.

Academic Dean Anthony Coyne reporting for Dean C. Leslie Carpenter, USC Sumter

Since my last report to the Regional Campuses Faculty Senate on April 18, 2008, there have been a number of notable events and activities at USC Sumter.

Human Resources: Faculty positions filled through the spring and summer for the 2008-09 year include Dr. Ray McManus as a tenure-track Assistant Professor of English; Dr. Leandro Junes as a tenure-track Assistant Professor of Mathematics; Dr. Warren Bilotta as a term Instructor of Economics; Dr. Timothy Bergen as a term Instructor of Sociology; Ms. Jane Luther Smith as a term Instructor of Music; Mr. Jeffrey Jones as a term Instructor of Music; Ms. Trisha Guy as a term Instructor of English; Ms. Patricia Arias-Smith as a term Instructor of Spanish; Mr. David Mitchell as a term Instructor of Mathematics; Mr. Claude Eichelberger as a term Instructor of Computer Science; and Mr. Daniel Kiernan as a Laboratory Instructor of Biology. Term Instructors re-appointed for the 2008-09 year include Mr. Joseph Delfin in Speech Communication; Mr. Vernon Disney in Accounting; Ms. Sherrie Grosso in Economics; Mr. Paul Herrmann in Computer Science; Mr. James Borton in English; Mr. Hunter Boyle in Theater and Speech; and Ms. Megan Campbell in English. Dr. Blane DaSilva was promoted from Instructor to Assistant Professor of Sociology on the tenure track. Both Dr. Michele Reese and Dr. Park Bucker were granted tenure and promoted from Assistant Professor to Associate Professor of English. Dr. Eric Reisenauer, Associate Professor of History, and the Williams-Brice-Edwards Professor of Humanities, had his endowed professorship renewed for another three-year term. Dr. Terrie Smith, Associate Professor of Management, and the Buxton

Professor of Business Administration, had her endowed professorship renewed for another three-year term.

Staff positions recently filled include Ms. Wanda Skinner as the Assistant Director of the Opportunity Scholars Program; Mr. Ronald Hallman as a Trades Specialist; Ms. Rebecca Shrader as an Academic Advisor; and Ms. Toni Williams as the Coordinator of Career Planning, Placement, and PACE Courses.

Dr. J. T. Myers, Professor of Anthropology and Sociology, retired effective July 1, 2008. Ms. Linda Myers, Academic Advisor, also retired effective July 1, 2008. Mr. Dewitt Walker, Assistant Director of USC Sumter's Shaw AFB Program, resigned effective September 4, 2008.

Since the inception of the TERI program, 28 USC Sumter employees have opted into the program. Of those 27, 20 have already retired, four are scheduled to retire in FY 09, one in FY 11, two in FY 12, and one in FY 13.

Student Enrollments: Final official enrollment figures for the 2008 Summer Term showed 0.75% and 6.03% headcount increases for Summer I and Summer II, respectively, and a 3.55% FTE increase for Summer I and 1.35% FTE decrease for Summer II compared to last year. Preliminary official enrollment figures at USC Sumter for the 2008 Fall Semester indicate a 6.67% headcount enrollment increase compared to last year, and a 2.06% FTE enrollment increase compared to last year. For the 2008 Fall Semester, USC Sumter is offering PACE (Program for Accelerated College Education) dual/concurrent enrollment courses in seven high schools. USC Sumter faculty and staff continue to work diligently on initiatives intended to increase enrollments through improved recruitment and retention of students.

Student Activities: USC Sumter's new student newspaper, *The Ant Hill*, published four issues during the 2007-08 year, published a special issue that was distributed throughout the summer to students attending Orientation sessions, and will soon publish a first issue for the 2008-09 year. Both the Baseball Team and Softball Team had successful first seasons during the 2008 Spring Semester. Fire Ants Soccer for both men and women is engaged in intercollegiate play during the 2008 Fall Semester. On September 10, 2008, in the wake of much posturing and outright "trash talk" by USC Lancaster Dean John Catalano, USC Sumter soundly defeated USC Lancaster in Women's Soccer. Fire Ants teams in all sports are eagerly anticipating additional spirited competitions with teams from USC Salkehatchie and USC Lancaster. On April 23, 2008, USC Sumter formally installed the new SGA officers for the 2008-09 year.

Faculty Workload Adjustments: Following the adoption of a Faculty Workload Adjustment Plan for USC Sumter, the 2008 Fall Semester marked the implementation of the first phase of this Plan for all junior tenure-track faculty, as well as selected senior tenured faculty identified as "productive scholars." The second phase of adjusted teaching loads for these two groups of faculty will be implemented during the 2009-10 academic year.

Capital Improvements and Acquisitions: A major campus sidewalks and wheelchair ramps improvement project of approximately \$250,000 in scope was completed in time for the 2008 Fall Semester. Also, two regulation Soccer fields, one for practice and one for intercollegiate competitions, were completed in time for the 2008 Fall Semester. A new Instructional Laboratories Building continues to be the top priority for new buildings for USC Sumter, and currently is ranked #13 on the state-wide list of capital projects for higher education.

Campus Events: Summer camps for baseball, softball, and soccer were conducted for middle school and high school students. Another successful Opening Convocation ceremony was held on August 25, 2008, to symbolize the start of the new academic year.

Regional Campuses Faculty Senators: I am pleased to acknowledge the individuals representing USC Sumter on the Regional Campuses Faculty Senate for 2008-09. Serving on the Executive Committee are Drs. Steve Bishoff and Teresa Smith. Serving as voting members are Drs. Mary Ellen Bellanca, Christine Borycki, Rigoberto Florez, Hennie van Bulck, Rebecca Hillman, Jean-Luc Grosso, and Nancy Macdonald. Serving as alternates are Drs. Robert Castleberry and Andy Kunka.

Dean Hugh Rowland, USC Union

Enrollments – USC Union enrollments, contrasted with last fall, declined by 8.48% in headcount and 6.22% in FTE.

Budget – Due to budget cutbacks since the beginning of the fiscal year and predictions of cutbacks in the latter part of this year and/or next fiscal year, we will be taking a hard look at some projects that we had planned to implement.

Scholarships – USC Union received \$75,000 for student scholarships from the Whitener family. Most of the gift came from the estate of the brother of Col. Jack Whitener, the *Dean Emeritus* of USC Union.

Associate Dean Position – With the assistance and support of Dr. Plyler, our associate dean position has been restored. We will begin our search in the very near future.

New Faculty Hires – We hired one full-time faculty member in Spanish. We are continuing our search for a chemistry professor. We will be searching for two new faculty positions for next fall. We are currently needing to re-evaluate our hiring needs due to budget constraints and delays in the robotics center (a joint effort with Spartanburg Community College).

Adjunct Faculty Orientations – We are initiating adjunct faculty orientations this fall to update faculty on a number of key issues, particularly student learning outcomes and to provide a time for adjunct faculty to meet other faculty, administrators and staff in a social setting. Professor Gavalas has taken on the organization of these orientations under the Faculty Organization Faculty Welfare Committee.

Palmetto Program & Smart Classrooms – To prepare for growth in the Palmetto Programs and the Technology Support and Training Management (TSTM) major program, we installed a second smart classroom this past summer. We hired an additional information technology person last year to stay ahead of the expected growth.

Library – We are working vigorously to refresh and reinvigorate our library. This fall, we have put in a coffee/light eats lounge area. We have rearranged a number of areas to create a more student friendly environment.

Campus Events – Political Forum for Mayoral Candidates – USC Union hosted a political forum on Thursday, September 25 for all candidates for the mayor of the City of Union.

Juried Arts Show – Co-hosted with the Union County Arts Council.

Uniquely Union Festival – Co-hosted this festival, which among other things features a major barbeque competition.

Regional Campus Senate Meeting – USC Union will host the Regional Campus Senate on Friday, November 14.

Dr. Chris Nesmith reporting for Assistant Vice Provost Sally Boyd, USC Extended University

During the summer the name of our unit was changed from Continuing Education Credit Programs to Extended University.

The unit's new faculty members this year are Dr. Mary Hjelm, associate professor of English, who will teach the three required Palmetto courses; Dr. Matt Rashotte, assistant professor of psychology; Dr. Chris Nesmith, Evening Program Director and instructor of English (who began in January); and John Abdalla, instructor of history.

Senators this year are Mary Hjelm (Executive Committee), Janet Hudson, Chris Nesmith, and Patrick Saucier.

Palmetto Programs' offerings this semester include 14 sections with almost 300 enrollments. At this point the Spring 2009 schedule includes 14 sections, with plans to add two or three more courses.

The Bachelor of Arts in Liberal Studies, which was first available Fall 2008, currently has 65 majors with at this point a dozen applications pending for Spring 2009 admission. Janet Haigler from Lancaster is the first graduate of this program, receiving her degree *magna cum laude* at the August commencement.

The proposal for the Bachelor of Arts in Organizational Leadership was approved by the Curricula and Courses Committee last week and will be presented to the Columbia Faculty Senate for its approval on October 1. The preliminary proposal prepared for CHE will be reviewed in October; if it is approved, the full proposal will be due to CHE in November. Before implementation, the proposal must be approved by the Columbia Faculty Senate, the USC Board of Trustees, CHE, and SACS. The target implementation date is Fall 2009.

IV. Reports from Standing Committees

A. Rights and Responsibilities – Professor Nancy Macdonald (Sumter)

Chair Nancy McDonald, Rights and Responsibilities, reported the action on the committee's charges [see Exec. Comm. report]. The committee will monitor the direction the Thomas Cooper librarians move on the status of librarians and the response to the initial move to $\frac{3}{4}$ schedule loads. The following motion was brought to the floor from committee concerning tabbing of the Tenure and Promotion files. The motion was ruled substantive by the Chair of the RCFS, Dr. Faulkner.

MOTION

Motion on Standardization of Tenure and Promotion Files

It is moved that the following new section be added to Appendix VI, "Guidelines for Teaching Effectiveness", and that said appendix be renamed "Guidelines for Documentation of Standards for Tenure and Promotion":

Presentation of Candidate's File

To facilitate the evaluation process for dispersed evaluators, all files will be presented in binders with tabs provided by their local Office of the Academic Dean, as follows:

Tab Label	Comment
RCTP -1 Cover Page	Tab may not be needed for this page
RCTP - 2 Criteria for Tenure and/or Promotion	This tab is CRITICAL!
RCTP - 3 Voting Form	This is simply the form that lists the voting score at each level
RCTP - 4 List of Supporting Materials	
RCTP - 5 Curriculum Vitae	
RCTP - 6 Personal Statement	
RCTP - 7A Evidence of Effective Teaching	This would be the candidate's statement about how he/she has demonstrated teaching effectiveness
RCTP - 7B Summary of Teaching Evaluations	This would be the summary done by someone other than the candidate
RCTP - 8A Evidence of Scholarship	Recommend sub-tab by category (publications, presentations, grants, etc.)
RCTP - 8B External Reviews of Scholarship	
RCTP - 9 Evidence of Service	Some may wish to sub-tab Service to Campus/University (9A), Service to the Profession (9B), Service to the Community (9C), etc.
RCTP - 10 Other	Added by Candidate PRIOR to submission (Sub-tab by category)
RCTP - 11 Addenda	These are items added AFTER file is submitted
RCTP - 11A Division Chair's Letter	If applicable

RCTP – 11B Academic Dean’s Letter	If applicable
RCTP – 11C Local T&P Committee	Letter (or ballots)
RCTP – 11D Campus Dean’s Letter	
RCTP – 11E System T&P Committee	Letter (or ballots)
RCTP – 11F Vice Provost’s Letter	
RCTP – 11G Provost’s Letter/Statement	

Rationale and comment: The rationale for the new material is contained in the motion; the rationale for renaming the appendix is that the proposed name more accurately reflects the material contained in the appendix, both currently, and with the proposed addition, and will facilitate the process for candidates.

Provision of tabs by local administrative offices will ensure professionalism and standardization of form.

B. Welfare– Walt Collins (Lancaster)

Welfare Committee reported on the status of flu shot accessibility:

In the past, flu shots were available for only Columbia campus faculty through the Family Fund, limited to 250 shots. Discussion that flu shots should be made available for regional campuses faculty as well if they are donors to the Family Fund. Issues that need to be looked at is a) do regional campus faculty have to travel to Columbia to get these shots or should they be made accessible at the local campuses.

C. System Affairs – Professor Patrick Saucier (Extended University)

Chair Patrick Saucier reporting for the System Affairs Committee brought the following 3 motions to the floor to be acted upon during New Business:

1st Motion

We move that Palmetto Programs adopt and make known a policy that in the event that an instructor should encounter an academic integrity issue in the class, the instructor may resolve the issue in the classroom, or the academic deans; or, the issue may be referred to the Office of Academic Integrity.

2nd Motion

We move that in the event that a student should have a grievance against a Palmetto Programs instructor, the student is advised to bring the grievance to the local academic deans (or equivalent) for resolution. If the issue is not resolved, the issue will be referred to the director of Palmetto Programs. If the issue is still unresolved, a student/faculty grievance committee will be formed to resolve the issue.

3rd Motion

We move that the Palmetto Programs Implementation Committee establish a procedure for forming a student/faculty grievance committee.

V. Executive Committee – Professor Steve Bishoff (Sumter)

Secretary Stephen T. Bishoff read the report from the Executive Committee meeting:

Minutes for 15 AUG 08

- I. Report from Dr. Plyler
 - A. Pres. Pastides approach is a University-oriented with collaborative planning.
 - B. Palmetto Programs - Dr. Sally Boyd's responsibilities now include Palmetto Programs in the Division of System Affairs and Extended University [note latest name change for the latter].
 - C. BLS had its first graduate (Lancaster campus).
 - D. New teaching awards are being discussed for the Regional Campuses.
 - E. Experience with the external review process points for the need to have a new calendar for the process. Drs. Boyd and Plyler will have a suggested version for RCFS review.
 - F. The Provost's office is requesting changes in the student evaluation process including summaries by a disinterested party and centralized, on-line evaluations.
 1. Campuses difficulties with this model were discussed:
 - a. poor student compliance
 - b. legality of sharing the evaluations
 - G. Columbia has a Guide book for P&T. The concept might be helpful to the Regional Campuses.
 - H. GroupWise was going to be changed to Outlook.
 - I. Schedule conflicts require that the Senate schedule changes.
 1. 21 Nov is moved to 14 Nov.
 - [2. The RCFS website reflects these changes now.]
- II. Report from Dr. Danny Faulkner
 - A. Information for New Senators books are out.
 - B. The agenda for the meeting is still tentative.
- III. Charges to Committees

- A. Rights and Responsibilities
 - 1. Determination of librarian status
 - 2. Continue to monitor the transition to 3/4 and 3/3 teaching loads with interest in the effect on evaluations of P&T criteria for both the participants and those who retain a 4/4 schedule.
 - 3. Discuss possible changes to post tenure review.
 - 4. Examine the implementation of tabbing files for easier movement through the P&T material by readers.
- B. System Affairs
 - 1. Study the current policy for Palmetto Programs.
 - 2. Examine the suggested P&T calendar changes.
- C. Welfare
 - 1. Determine the number of pages allowed in the primary P&T file.
 - 2. Examine current salary status.
 - 3. Poll the current work satisfaction.
 - 4. Set up the P&T workshop for the Spring.
 - 5. Examine the concept of a guideline manual for P&T like Columbia's "Goldenrod".
 - 6. Develop criteria and suggestions for new teaching award(s).

IV. Questions for Administration

- A. President:
 - 1. We understand that you view each campus even Columbia as elements in a system. How will this affect your perception of the missions of the Regional Campuses compared to the four-year and the research campuses?
 - 2. How often will you visit the campuses?
 - 3. What do you hope to do and see on a campus visit?
- B. Provost
 - 1. What is the status of increased database access to research literature, particularly in the face of recent budget cuts?
 - 2. Is there progress in increased communication and integration for general education goals?
 - 3. Would you discuss the upcoming SACS visit including the roles of the Regional Campuses?

VI. Reports from Special Committees

A. Committee on Libraries

B. Committee on Curricula and Courses – Professor Robert Castleberry (Sumter)

The Courses & Curriculum Committee has met twice so far this semester. Please recall that the agenda for the meeting is forwarded to the administration of each of our campuses. They let me know if they have a concern about anything, **and I hope that they are passing along anything relevant to you.** The Committee vote is just a recommendation to the Faculty Senate; it is their action

that really matters. I remind you that the best way to keep up with the final changes to courses and curricula is to check the web page for the Columbia Faculty Senate.

There are a few things I would like to bring directly to your attention now:

1. POLI 201 and RELG 203 have been approved as internet courses. Of course, once approved as such, they are available to our campuses. The Provost's Academic Policy Group (among other things) is currently working to clarify the policies concerning distance/internet courses. Aileen Trainer of that Group has generated a list of courses that have already been approved as distance/internet courses. This list should eventually be published on the USC Columbia Webpage..... but, to my knowledge, that hasn't been done yet.

2. What do you have to do if you would like to take one of the courses you teach and offer it as an internet course? Some things are clear, and some need to be clarified. The idea is that the Policy Group will develop the necessary policies.

As is stands right now:

- a. A special form has to be submitted to Courses & Curriculum (available on the USC Columbia Webpage).
- b. A three-hour course has to have 2100 minutes of content. You need to document how you will handle that in a distance course. DEIS needs to approve your course structure.
- c. I would presume that any of us wanting to offer a course on the internet should clear this first with the appropriate Columbia department, college or school. **I suggest that we need to develop a formal strategy for helping with this.**

3. The Palmetto Programs BA in Organizational Leadership degree was approved by Committee and will be considered by the Senate at the next meeting.

4. The Committee also approved a new course: Phil 101-- Special Topics in Philosophy. The course is meant to offer training in philosophical reasoning for non-majors and to cover "non-traditional" topics of interest to students. The topic covered (and the exact title of the course) could differ across semesters and could be repeated. As a 100-level course, we should be able to offer this course. The only potential confusion I see is that the course topic is dynamic and would likely need to be coordinated with the Columbia Philosophy Department. **Is this really a problem? If so, how will it be handled?**

C. Committee on Faculty Welfare

D. Faculty – Board of Trustees Liaison Committee

E. Regional Campuses Research and Productive Scholarship Committee

F. Regional Campuses Academic Advisory Council

G. Other Committees

1. Conflict of Interest Committee

VII. Old Business

VIII. New Business

All three motions from Systems Affairs passed without opposition.

IX. Announcements

Dr. Faulkner reminded the members that handouts for tenure and promotion, the Dean's reports and the booklets for New Senators were available.

X. Adjournment

He adjourned the meeting at 1433 hr.