

Proposed Revisions to the *Palmetto College Campuses Faculty Manual*
 Palmetto College Campuses Faculty Senate
 University of South Carolina

Brief Title of Proposed Change	Date change for notification to apply for tenure
Committee Proposing Revision	Executive Committee
Date of Presentation to Senate	4/13/18
Senate Approval Date	

Rationale for Proposed Revisions

- In February, we passed a motion that moved up the deadline for applicants for tenure and promotion to submit their list of names of potential external reviewers into the spring. (The reason was that most external reviewers are university faculty who are often difficult to contact over the summer.) We didn't however change the deadlines for faculty to officially notify of their intent to apply. That deadline still sits on May 1.

Summary of Proposed Revisions

- We proposed moving up the deadlines for deans to notify faculty that they're eligible to apply for tenure or promotion by a month, and moving up the deadline for faculty to respond to this and giving their notification that they're applying by a month and a half.

Section and page numbers of the current *Manual* for proposed revisions

<p>Current (p. 5)</p> <p>Notification of Intent to Apply for Promotion and/or Tenure</p> <p>By April 1 (August 15 for second-semester appointments), the Dean or the Dean's designated academic administrator shall notify each faculty member eligible for promotion or tenure that he or she should file written intent of application for promotion and/or tenure. By May 1 (September 1 for second-semester appointments), candidates must respond to the Dean's notice by filing notice of intent to apply for promotion and/or tenure in writing.</p>	<p>Proposed</p> <p>Notification of Intent to Apply for Promotion and/or Tenure</p> <p>By March 1 (August 15 for second-semester appointments), the Dean or the Dean's designated academic administrator shall notify each faculty member eligible for promotion or tenure that he or she should file written intent of application for promotion and/or tenure. By March 15 (September 1 for second-semester appointments), candidates must respond to the Dean's notice by filing notice of intent to apply for promotion and/or tenure in writing.</p>
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