



## G-PTFR

### REQUEST FOR A PROGRAM TRANSFER WITHIN THE SAME DISCIPLINE

This form should be used to request a transfer out of the current program and into a program within the same discipline (i.e. same major, but degree is changing from PhD to Master's). No additional documents are needed for faculty review.

Requests for a transfer into a program within a different discipline should be submitted through the [ApplyWeb application portal](#). All deadlines and supporting materials will be the same as new applicants.

### Student Information

\_\_\_\_\_  
Last Name                      First Name                      Middle or Maiden Name                      Suffix

\_\_\_\_\_  
Date of Birth                      USC ID                      Email Address

**Term/Program**     *Please use the formal program name as listed in the [Graduate Studies Bulletin](#)*

\_\_\_\_\_  
Effective Term                      Program (major and degree)                      Concentration (if applicable)

### Authorization

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby attest that the student named above is eligible to enroll in this program.

Signature of Graduate Director: \_\_\_\_\_ Date: \_\_\_\_\_

*Send the completed form to the Graduate School via [gradapp@mailbox.sc.edu](mailto:gradapp@mailbox.sc.edu)*

### Graduate School Processing Record

Coordinator \_\_\_\_\_ Date: \_\_\_\_\_